

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Tuesday, **November 28, 2017** at 5:00 p.m. in the Council Chambers.

Mayor Jo-Anne Albert  
Deputy Mayor Brian Treanor  
Councillor Don DeGenova  
Councillor Jamie DeMarsh  
Councillor James Flieler

CAO/Clerk-Treasurer  
Public Works Manager  
Deputy Clerk-Treasurer

### **CLOSED MEETING**

MOVED BY D. DEGENOVA, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council go into a Closed Meeting at 4:01 p.m. to address the following matters: Section 239 (2) a meeting or part of a meeting may be closed to the public when the subject matters being considered are: B) Personal matters about an identifiable individual including municipal or local board employees and C) a proposed or pending acquisition of land. Carried.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council go out of the Closed Meeting at 5:00 p.m. and will move into Closed after the Regular Council Meeting to finish the business on the Closed Agenda. Carried.

### **CALL TO ORDER**

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

### **OPENING REMARKS**

Mayor Albert and members of Council provided information on local events, reported on meetings attended and advised of upcoming meetings.

### **APPROVAL OF AGENDA**

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Agenda for the November 28, 2017 Regular Meeting be approved as presented. Carried.

### **DISCLOSURE OF PECUNIARY INTEREST**

None.

### **NOTIFICATION OF CLOSED MEETING**

Mayor Albert advised that Council held a Closed Meeting prior to the start of the Regular Meeting and would continue a Closed Meeting at the end of the Regular Meeting, in accordance with Section 239 of the Municipal Act, to consider matters pertaining to personal matters about an identifiable individual including municipal or local board employees; and a proposed or pending acquisition of land.

### **ADOPTION OF MINUTES**

MOVED BY D. DEGENOVA, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Minutes for the November 8, 2017 Regular Council Meeting be accepted as presented. Carried.

### **BUSINESS ARISING FROM MINUTES**

None.

**PUBLIC PLANNING MEETINGS**

None.

**DELEGATIONS/PETITIONS AND PRESENTATIONS**

None.

**STATEMENT OF REVENUE & EXPENDITURES**

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH  
BE IT RESOLVED THAT the Statement of Revenues & Expenditures for the period ending November 30, 2017 be accepted as presented. Carried.

Council authorized staff to include a review of Arena Rental Rates in the 2018 budget discussions.

**STAFF REPORTS**

The Community Development Manager provided a staff report on department activities.

Fire Chief – None.

Animal Control Officer – None.

By-law Enforcement Officer – None.

The Manager of Public Works provided a staff report on department activities.

Council authorized the Public Works Manager to hire a casual employee on a temporary, as needed basis to replace a Public Works Operator currently on sick leave.

The CAO/Clerk-Treasurer provided a staff report on department activities.

MOVED BY D. DEGENOVA, SECONDED BY J. DEMARSH  
BE IT RESOLVED THAT

- i. Surplus funds from the 2017 Audit be transferred to reserves.
- ii. The Mayor and Clerk be authorized to sign the Municipal Voting Contract with Intelivote System Inc. (ISI) to provide electronic voting services through secure wireless, telephone and internet voting for the 2018 Municipal Election. Carried.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER  
BE IT RESOLVED THAT the Mayor and Clerk be authorized to sign the Acknowledgement and Direction to approve the transfer of a small parcel of land to the Municipality of Tweed from Gregory James Davis & Cheri Lynn Larson to permit the merging of a lot addition (B58/17) to a previously severed benefiting land. Carried.

MOVED BY D. DEGENOVA, SECONDED BY B. TREANOR  
BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

**COMMITTEE/BOARD REPORTS**

1. Committee of Adjustment/Planning – November 6, 2017.

MOVED BY D. DEGENOVA, SECONDED BY J. FLIELER  
BE IT RESOLVED THAT Council approve Severance Applications B91/17 and B92/17 with the following conditions:

- i) All realty taxes are paid in full.
- ii) The severed lots be rezoned from Rural (RU) to Rural Residential (RR).

- iii) Parkland fee is paid in the amount of \$750.00 for each severed lot.
- iv) Road widening as required along the severed lots to conform to 33 feet from the centerline of the travelled roadway – Flatrock Road.
- v) Public Works Manager is satisfied with safe site entrance and with property road side ditching and drainage along the severed lots. Carried.

2. Committee of Adjustment/Planning – November 14, 2017.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve a partial removal of the holding symbol for property owned by Jim and Sharon Pedersen described as 21R0247, Part 1, Pt Part 2 in Plan 284, Pt Block 59 within the village boundary. Carried.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve Severance Applications B94/17 (a lot addition), B95/17 (a right-of-way) and B96/17 (a right-of-way) with the following conditions:

- i. All realty taxes are paid in full.
- ii. That the owners enter into an agreement with the Municipality of Tweed acknowledging the Municipality is not responsible for the maintenance of the newly created legal right-of-ways. Carried.

3. Stirling-Rawdon/Tweed Joint Fire Services Board – November 20, 2017.

4. CPAC Report – January - October, 2017.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

### **BY-LAWS**

- 1. By-Law No. 2017-50                      A By-law to authorize the Municipality to enter into an Agreement with Quinte Waste Solutions (Centre and South Hastings Waste Services Board).

MOVED BY D. DEGENOVA, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in open Council with 28<sup>th</sup> day of November, 2017:

By-law No. 2017-50.                      Carried.

### **ITEMS FOR CONSIDERATION**

- 1. Adjan Developments Inc. – Road Closing Request.

The request from Adjan Developments Inc. regarding the potential sale of municipal road allowances was deferred to the Committee of Adjustment/Planning for review and recommendation.

- 2. Lindsay Mitchell – CUPE Local 3794 Kerry’s Place – Rental Space.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the request for rental space at the Municipal Office from Lindsay Mitchell, CUPE Local 3794 Kerry’s Place be denied. Carried.

- 3. Joe Mumby Septic Tank Pumping – Dispose of Septage.

MOVED BY B. TREANOR, SECONDED BY D. DEGENOVA

BE IT RESOLVED THAT request from Joe Mumby Septic Tank Pumping to dispose of septage into the Municipality of Tweed’s lagoon system during the winter season 2017-2018 be approved. Carried.

- Centre & South Hastings Waste Services Board/Quinte Waste Solutions – New Board Agreement.

Council reviewed the new Board Agreement from the Centre & South Hastings Waste Services Board/Quinte Waste Solutions and passed By-law No. 2017-50 to authorize the Mayor and Clerk to sign the Agreement.

- Corporate Complaints Handling Policy – Draft.

Council reviewed the draft Corporate Complaints Handling Policy noting some minor setup changes and recommending that Appendix C (Complaint Representative Consent Form) be removed from the policy. Council authorized staff to prepare a by-law to adopt the policy for the next Regular Council Meeting.

**CORRESPONDENCE – ACTION**

- Hastings Prince Edward Public Health – Blue-Green Algae – Permanent Notice.

MOVED BY D. DEGENOVA, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the request from the Hastings Prince Edward Public Health to permanently place Blue-Green Algae Notice signs at all public boat launches be approved. Carried.

Council authorized staff to provide a copy of the notice regarding blue-green algae blooms to the Friends of Stoco Lake and the Stoco Lake Stewardship Plan for their information.

**CORRESPONDENCE - OTHER MUNICIPALITIES**

- Town of Tillsonburg – Grant municipalities the authority to approve landfill projects.
- Township of Ignace – Provincial Flood Insurance Program.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following action be taken in regards to Correspondence from Other Municipalities:

| <u>No.</u> | <u>Municipality</u> | <u>Request for Support of:</u>  | <u>Action</u>        |
|------------|---------------------|---|----------------------|
| 1.         | Town of Tillsonburg | Resolution re: grant municipalities the authority to approve landfill projects. | Rec. & File          |
| 2.         | Township of Ignace  | Resolution re: provincial flood insurance program.                              | Rec. & File Carried. |

**CORRESPONDENCE - INFORMATION**

- David Mullett – Quarry Permit by Danford Granite Ltd.
- Jennifer Card, MNRF – Natural Resource Climate Adaptation Strategy.
- Ontario Provincial Police – Updates from the Municipal Policing Bureau of the OPP.
- Ministry of Municipal Affairs – Bill 148.
- Bill Mauro, Ministry of Municipal Affairs – tax on transient accommodation.
- Ontario Municipal Partnership Fund – 2018 Allocation Notice.
- AMO Watchfiles – November 9, 16, 23, 2017.

MOVED BY D. DEGENOVA, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Correspondence – Information Items Number 1 to 7 be received and filed. Carried.

Council authorized staff to write a letter to the Ministry of Natural Resources and Forestry outlining Council’s concerns with the quarry permit application by Danford Granite Ltd. due to water taking permits and including a copy of a letter written previously regarding the water taking permits which had received no response to date from the Ministry.

**COMMITTEE MINUTES**

1. Quinte Waste Solutions Meeting – September 18, 2017.
2. Committee of Adjustment/Planning Meeting – October 11, 2017.
3. Committee of Adjustment/Planning Meeting – November 6, 2017.
4. Stirling-Rawdon/Tweed Joint Fire Services Board – June 26, 2017.
5. Building Inspection Services Board Meeting – June 2, 2017.

MOVED BY B. TREANOR, SECONDED BY D. DEGENOVA  
BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

**NOTICE OF MOTIONS**

None.

**RESPONSE TO DELEGATIONS**

None.

**CLOSED MEETING**

MOVED BY D. DEGENOVA, SECONDED BY J. DEMARSH  
BE IT RESOLVED THAT Council go into Closed Meeting at 6:52 p.m. to continue discussions on the Closed Meeting Agenda. Carried.

MOVED BY D. DEGENOVA, SECONDED BY J. DEMARSH  
BE IT RESOLVED THAT Council go out of the Closed Meeting at 8:07 p.m. Carried.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER  
BE IT RESOLVED THAT staff follow direction from the closed meeting. Carried.

Council received information regarding 2018 premium rates for the Manulife Group Insurance County-Wide Program indicating reduced premiums for the Extended Health Care, Long Term Disability Insurance and Weekly Indemnity Insurance components of the program.

**CONFIRMATORY BY-LAW**

MOVED BY B. TREANOR, SECONDED BY J. FLIELER  
BE IT RESOLVED THAT Confirmatory By-law No. 2017-51 be read a first, second, and third and final time, passed, signed and sealed in open Council this 28<sup>th</sup> day of November, 2017.  
Carried.

**ADJOURNMENT**

MOVED BY J. DEMARSH, SECONDED BY D. DEGENOVA  
BE IT RESOLVED THAT Council adjourn at 8:07 p.m. Carried.

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**MAYOR**

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**CLERK**