

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Wednesday, **October 9, 2019** at 9:00 a.m. in the Council Chambers.

Mayor Jo-Anne Albert
Deputy Mayor Brian Treanor
Councillor James Flieler
Councillor Jacob Palmateer

CAO/Clerk-Treasurer
Deputy Clerk-Treasurer
Public Works Manager
Community Development Manager
Fire Chief

Regrets: Councillor Jamie DeMarsh

CLOSED MEETING

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council go into a Closed Meeting at 8:30 a.m. to address the following matters:

In accordance with the Municipal Act, Section 239 (2) a meeting or part of a meeting may be closed to the public when the subject matters being considered are: b) personal matters about an identifiable individual; e) litigation or potential litigation; and f) advice that is subject to solicitor-client privilege. Carried.

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council go out of the Closed Meeting at 9:04 a.m.

CALL TO ORDER and NATIONAL ANTHEM

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

APPROVAL OF AGENDA

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the Agenda for the October 9, 2019 Regular Meeting be approved as presented. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Treanor disclosed a possible conflict of interest with By-law No. 2019-51 as it relates to the zoning on his daughter and son-in-law's property and he removed himself from the Council Chambers for discussion and voting on the matter.

NOTIFICATION OF CLOSED MEETING

Mayor Albert advised that Council held a Closed Meeting prior to the start of the Regular Meeting, in accordance with Section 239 of the Municipal Act, to consider matters pertaining to personal matters about an identifiable individual, litigation or potential litigation, and advice that is subject to solicitor-client privilege.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT staff follow Council direction from the October 9, 2019 closed meeting. Carried.

ADOPTION OF MINUTES

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Minutes for the September 24, 2019 Regular Meeting be accepted as presented. Carried.

BUSINESS ARISING FROM THE MINUTES

None.

PUBLIC PLANNING MEETINGS

None.

DELEGATIONS/PETITIONS AND PRESENTATIONS

1. Jim Hanna, Kiwanis Club of Tweed – Playground Equipment in the Park.

Jim Hanna and a delegation of members of the Kiwanis Club of Tweed attended the meeting to present to Council their proposed plan to redesign the playground area and replace the playground equipment in Tweed Memorial Park to allow for increased accessibility for all children.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council supports in principle the proposal from the Tweed Kiwanis Club to update the playground in the Tweed Park. Cost is estimated to be \$385,400.00.

And further, the request for funding from the Municipality to kick off the fundraising activities in the amount of \$50,000. be deferred to the 2020 Budget. Carried.

2. Jim Keniston – Tweed Trunker Treat 2019.

Jim Keniston attended the meeting to thank Council for their past support of the Tweed Trunker Treat event held in Tweed Memorial Park on Halloween night and requested Council's support for the 7th annual event. Council expressed their support for the event agreeing to allow the use of the Park and washrooms for the event and to allow a fire truck to be provided for the duration of the event.

APPROVAL OF ACCOUNTS

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the accounts be approved as presented. Carried.

MAYOR'S REPORT

Mayor Albert provided information on local events, reported on meetings attended and advised of upcoming meetings.

The Mayor expressed Council's gratitude to the Community Development Manager and staff for the successful Volunteer Appreciation Dinner held on October 2, 2019 at the Tweed Kiwanis Pavilion.

STAFF REPORTS

The Community Development Manager provided a staff report on department activities.

The Community Development Manager provided five different logo options she had designed for use by the Community Development Department for sponsorship, advertising, promotional items, product development and events to promote destination marketing. Council authorized staff to prepare a finished logo for option #3 for final approval at the next regular Council Meeting.

The Fire Chief provided a staff report on department activities.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the following Operation Guidelines for the Tweed Fire Department be approved:

- Procedure to conduct routine inspection of vehicles and equipment to ensure readiness;
- To maintain vehicles and equipment in the best possible condition within the scope of the Fire Dept.;
- Establish a system of Vehicle Inventory Control;
- Establish an effective cleaning and maintenance procedures for CPR manikins;
- Establish a set of procedures to ensure regular checks of fire apparatus at fire meetings & training;
- Establish routine radio operating guideline and test;
- Establish guideline for the cleaning and repair of fire gear;
- Establish guidelines for refilling and exchange of oxygen cylinders;
- Establish guidelines for care, maintenance and recording apparatus & equipment; and
- Establish routine paging operating guideline and test. Carried.

The Animal Control Officer provided a report for September, 2019.

The By-law Enforcement Officer provided a report of By-law Investigations for September, 2019.

The Manager of Public Works provided a staff report on department activities.

The CAO/Clerk-Treasurer provided a staff report on department activities.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council approve the quote from Joe’s Custom Carpentry to insulate the attic and install vents on the roof for the following tender prices at the Thomasburg Hall:

Insulation:	\$3,800.00 + HST	
Venting:	\$650.00 + HST	Carried.

A meeting date was set for the Municipal Emergency Control Group to review the Hazard Identification and Risk Assessment, the Emergency Response Plan and Contact Information on Tuesday, November 12, 2019 at 10:00 a.m.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

COMMITTEE/BOARD REPORTS

None.

BY-LAWS

1. By-law No. 2019-51 A By-law to remove the Holding Symbol from lands located at 405 Hungerford Road, approximately 11 acres.

Deputy Mayor Treanor had previously disclosed a possible conflict of interest with By-law No. 2019-51 and removed himself from the Council Chambers for discussion and voting on the matter.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in open Council this 9th day of October, 2019:

By-law 2019-51 A By-law to remove the Holding Symbol from lands located at 405 Hungerford Road, approximately 11 acres. Carried.

ITEMS FOR CONSIDERATION

1. Reavie Lane – Request for Municipal Maintenance.

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the request from a resident on Reavie Lane for the Municipality of Tweed to take on the responsibility for the regular maintenance including winter maintenance on a certain section of the lane be denied until the road is brought up to Municipal Standards. Carried.

2. Westall Lane – Request for Municipal Maintenance.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the request from residents on Westall Lane for the Municipality of Tweed to take on the responsibility for the regular maintenance including winter maintenance of Westall Lane be denied until the road is brought up to Municipal Standards. Carried.

3. Tweed & District Horticultural Society – Flowerbeds Reconfiguration.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the request from the Tweed Horticultural Society be deferred to the 2020 Budget discussions. Carried.

Council authorized staff to send a letter to the Horticultural Society to express Council's appreciation for all of their hard work on the flower beds.

4. Marlbank Recreation Committee – Rental for Meeting Place.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the request from the Marlbank Recreation Committee for the Municipality of Tweed to pay for the rental of a hall in Marlbank to enable the Committee to hold community meetings during the months from October to May at a rate of \$60.00 per month for a total of \$480.00 be approved with funding to come from the Marlbank Operating Grant. Carried.

Council authorized staff to include the request in the 2020 Budget discussions.

5. Catie Gordon, Atom Minor Hockey Team - Use of Arena Parking Lot.

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the request from Catie Gordon, Assistant Team Manager for the Atom Minor Hockey Team, for the use of the arena parking lot on October 26, 2019 for a fundraising bottle drive be approved. Carried.

6. Digital Speed Signs – Annual Fee.

Council authorized staff to obtain more information and to check into options for using the new digital speed signs without a subscription for Cloud storage and to bring the matter back to Council for further discussion.

7. Brian & Liz Van Dijk – Building Permit Refund.

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the request from Brian and Liz Van Dijk for the Municipality of Tweed to refund building permit application fee issued and paid for on July 13, 2015 in the amount of \$3,357.50 less administration fees be denied but to extend permit for one year. Carried.

CORRESPONDENCE FROM OTHER MUNICIPALITIES

None.

CORRESPONDENCE – INFORMATION

1. Cunningham Swan Lawyers – South East Ontario Municipal Seminar.
2. Hastings County – Remembrance Day donation to Legions/ANAF.
3. Municipal Policing Bureau – 2020 Annual Billing Statement.
4. EORN – 2019 Federal Election Priorities.
5. Jeanne Vilneff, Quinte Waste Solutions – Disposal of Municipal Source Hazardous Materials.
6. Ministry of Natural Resources & Forestry – Changes to the Aggregate Resources Act.
7. The Salvation Army Tweed – Food Bank Hours.
8. 2019 Municipality of Tweed Events.
9. Luisa Sorrentino, Hastings County – Regional Immigration Strategy.
10. AMO Communications – WatchFiles - September 26th and October 3rd Issues.
11. Wildly Hastings Authentic – New Hastings Trailblazer Award.
12. Township of North Glengarry – Pupil Accommodation Review.
13. Quinte Waste Solutions – 2018 Recycling Material Analysis.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Correspondence – Information be received and filed. Carried.

Council authorized staff to register two members of Council and one staff member for the South East Ontario Municipal Seminar to be held on October 23, 2019 in Kingston.

COMMITTEE/BOARD MINUTES

1. Quinte Waste Solutions – July 15, 2019.
2. Business Retention and Expansion – May 30, 2019.
3. Municipal Economic & Tourism Development Partners Group – May 29, 2019.
4. Hamlet Meeting – May 13, 2019.
5. Building Inspection Services Board – June 27, 2019.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

NOTICE OF MOTIONS

None.

CONFIRMATORY BY-LAW

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Confirmatory By-law No. 2019-52 be read a first, second, and third and final time, passed, signed and sealed in open Council this 9th day of October, 2019. Carried.

ADJOURNMENT

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council adjourn at 11:28 a.m. Carried.

MAYOR

CLERK