## CORPORATION OF THE MUNICIPALITY OF TWEED CONSOLIDATED FINANCIAL STATEMENTS DECEMBER 31, 2015

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### The Corporation of the

### MUNICIPALITY OF TWEED

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Jo-Anne Albert MAYOR

Patricia L. Bergeron, A.M.C.T. CAO/CLERK

### Management's Responsibility for the Consolidated Financial Statements

The consolidated financial statements of the Corporation of the Municipality of Tweed are the responsibility of management and have been approved by Council.

The consolidated financial statements have been prepared in compliance with Canadian public sector accounting standards for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Corporation's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Municipal Council is responsible for ensuring that management fulfills its responsibilities for financial reporting. Council, through the Audit Committee, reviews the Corporation's consolidated financial statements and discusses any significant financial reporting or internal control matters prior to Council approval of the consolidated financial statements.

The consolidated financial statements have been audited by Welch LLP, independent external auditors appointed by the Corporation, in accordance with Canadian generally accepted auditing standards. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Corporation's consolidated financial statements.

Jo-Anne Albert

Mayor

Betty Gallagher

Acting CAO/Clerk-Treasurer

### INDEPENDENT AUDITOR'S REPORT



To the Members of Council,
of the CORPORATION OF THE MUNICIPALITY OF TWEED

We have audited the accompanying consolidated financial statements of **CORPORATION OF THE MUNICIPALITY OF TWEED**, which comprise the consolidated statement of financial position at December 31, 2015 and the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Corporation's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, consolidated the financial statements present fairly, in all material respects, the financial position of **CORPORATION OF THE MUNICIPALITY OF TWEED** as at December 31, 2015 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Belleville, Ontario September 27, 2016 CHARTERED PROFESSIONAL ACCOUNTANTS LICENSED PUBLIC ACCOUNTANTS

Welch LCB

## CORPORATION OF THE MUNICIPALITY OF TWEED CONSOLIDATED STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2015

FINANCIAL ASSETS		2015		<u>2014</u>
Cash - note 4	\$	4,176,140	\$	2,951,629
Taxes receivable		930,583		1,070,760
Accounts receivable		272,296		900,554
Long-term receivable - note 5	-	46,569		54,572
		5,425,588		4,977,515
LIABILITIES				
Accounts payable and accrued liabilities		469,966		304,830
Accrued liability - Waste disposal closure - note 7		658,000		646,000
Deferred revenue - note 8		890,126		930,040
Long-term debt- note 9	_	46,569		54,572
		2,064,661	-	1,935,442
NET FINANCIAL ASSETS	_	3,360,927		3,042,073
NON-FINANCIAL ASSETS				
Tangible capital assets - note 1, schedule 1		26,470,888		26,430,785
Inventories of supplies		26,830		59,855
Prepaid expenses	00.00	3,011		528
And I would be the	-	26,500,729		26,491,168
ACCUMULATED SURPLUS - note 10	\$	29,861,656	\$	29,533,241
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Contingent liabilities - note 14

(See accompanying notes)

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### CORPORATION OF THE MUNICIPALITY OF TWEED

### CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS YEAR ENDED DECEMBER 31, 2015

		2015 Budget (note 13)		2015 <u>Actual</u>		2014 Actual
REVENUE	ф	0.004.170	ф	0.022.001	ф	2 250 200
Municipal taxation	\$		\$		\$	3,258,299
Taxation from other governments		21,960		21,270		22,347
Grants		1,794,676		1,800,034		1,699,423
User charges		982,015		1,069,408		875,100
Investment income		23,301		20,440		28,705
Penalties and interest on taxes		136,000		140,614		139,666
Other	9	92,274	-	154,033	_	123,692
	_	5,974,398	-	6,139,090		6,147,232
EXPENDITURE				000 700		041.565
General government		777,072		888,792		841,565
Protection to persons and property		1,355,204		1,381,200		1,200,829
Transportation services		2,990,185		3,018,462		3,103,805
Environmental services	- 13	1,191,193		1,119,998		1,057,125
Recreation and cultural services		779,447		889,041		776,416
Planning and development	_	151,460	-	182,065		123,646
		7,244,561	-	7,479,558		7,103,386
NET REVENUE (EXPENDITURES)	_	(1,270,163)	-	(1,340,468)	-	(956,154)
OTHER INCOME AND EXPENSES RELATED TO	$\mathbf{C}_{i}$	APITAL				
Municipal taxation for capital purposes		832,903		832,903		435,702
Government transfers:						
Canada		468,917		452,061		387,007
Ontario						1,083,818
Donations		250,000		358,135		-
User charges - water and sewer						132,991
V V	_	1,551,820		1,643,099	_	2,039,518
INTEREST EARNED ON RESERVE FUNDS				25,784	_	27,222
ANNUAL SURPLUS (DEFICIT)	-	281,657		328,415	3-1-	1,110,586
ACCUMULATED SURPLUS, beginning of year		29,533,241		29,533,241		28,422,655
ACCUMULATED SURPLUS, end of year	\$	29,814,898	\$	29,861,656	<u>\$</u>	29,533,241

(See accompanying notes)

## CORPORATION OF THE MUNICIPALITY OF TWEED CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS YEAR ENDED DECEMBER 31, 2015

		2015	2015	2014
		<b>Budget</b>	<u>Actual</u>	<u>Actual</u>
		(note 13)		
ANNUAL SURPLUS (DEFICIT)	\$	281,657 \$	328,415	
Amortization of tangible capital assets		1,814,807	1,814,807	1,708,882
Acquisition of tangible capital assets		(2,001,250)	(1,818,289)	(2,788,930)
Changes in assets under construction		<b>w</b> 3	(36,621)	69,739
Change in inventories of supplies		=	33,025	(34,479)
Change in prepaid expense	1		(2,483)	<u>176</u>
CHANGE IN NET ASSETS		95,214	318,854	65,974
NET FINANCIAL ASSETS, beginning of year		3,042,073	3,042,073	2,976,099
NET FINANCIAL ASSETS, end of year	\$	3,137,287 \$	3,360,927	3,042,073

(See accompanying notes)

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## CORPORATION OF THE MUNICIPALITY OF TWEED CONSOLIDATED STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2015

		2015	2014
OPERATING Annual surplus (deficit)	\$	328,415	\$ 1,110,586
Non-cash charges to operations: Amortization Waste disposal closure	-	1,814,807 12,000 2,155,222	1,708,882 34,000 2,853,468
Changes in non-cash charges to operations (net change): Taxes receivable Accounts receivable Inventory Prepaid expenses Long-term receivable Accounts payable and accrued liabilities Deferred revenue		140,177 628,258 33,025 (2,483) 8,003 165,136 (39,914) 3,087,424	(22,765) (568,976) (34,479) 176 7,549 115,347 (417,012) 1,933,308
CAPITAL Acquisition of tangible capital assets		(1,854,910)	(2,719,191)
CASH FLOWS FROM FINANCING ACTIVITIES Repayment of long-term debt		(8,003)	(7,549)
NET CHANGE IN CASH AND CASH EQUIVALENTS		1,224,511	(793,432)
CASH AND CASH EQUIVALENTS, beginning of year	9	2,951,629	3,745,061
CASH AND CASH EQUIVALENTS, end of year	\$	4,176,140	\$ 2,951,629

(See accompanying notes)

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The Corporation of the Municipality of Tweed is a municipality in the Province of Ontario and operates under the provisions of the Ontario Municipal Act.

### 1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Corporation of the Municipality of Tweed are the representation of management prepared in accordance with accounting policies prescribed for local governments, as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Corporation are as follows:

### Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their financial affairs and resources to the Corporation and which are owned or controlled by the Corporation. In addition to general government tax-supported operations, they include the following:

The Corporation of the Municipality of Tweed Public Library Board

Interdepartmental and organizational transactions and balances are eliminated.

### **Accounting for County and School Board Transactions**

The assets, liabilities, revenues, and expenditures with respect to the operations of schools boards and the County of Hastings are not reflected in these consolidated financial statements.

### **Trust Funds**

Trust funds and their related operations administered by the Corporation are not reflected in these consolidated financial statements, but are reported separately on the "Trust Funds Balance Sheet and Statement of Continuity".

### **Basis of Accounting**

Revenues and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and a creation of a legal obligation to pay.

### **Deferred Revenue**

The Corporation receives contributions under the authority of provincial legislation and funding agencies. These funds, by their nature, are restricted in their use, and, until applied to applicable projects, are recorded as deferred revenue. Amounts applied to projects are recorded as revenue in the fiscal period in which they are expended.



### 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

### Reserves and Reserve Funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital expenditures. Transfer to, or from, reserves and reserve funds are an adjustment to the respective fund when approved.

### **Government Transfers**

Government transfers are recognized as revenues or expenditures in the year that the events giving rise to the transfer occurred, provided the transfer is authorized, eligibility criteria, if any, have been met by the recipient, and a reasonable estimate of the amount can be made.

### **Use of Estimates**

The preparation of consolidated financial statements in conformity with accounting policies for local governments, as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenditures during the reporting period. Management makes accounting estimates when determining the estimated useful life of the Corporation's tangible capital assets, its allowance for doubtful accounts, the carrying value of its inventory and solid waste landfill closure and post-closure costs. Actual results could differ from those estimates.

### **Taxation and Related Revenues**

Property tax billings are prepared by the Corporation based on assessment rolls issued by the Municipal Property Assessment Corporation("MPAC"). Tax rates are established annually by Council incorporating amounts to be raised for local services and amounts the Corporation is required to collect on behalf of Hastings County for general and library purposes and the Province of Ontario in respect of education taxes. Realty taxes are billed based on the assessment rolls provided by MPAC. Taxation revenues are recorded at the time tax billings are issued. A normal part of the assessment process is the issue of supplementary assessment rolls that provide updated information with respect to changes in property assessments. Once a supplementary assessment roll is received, the Corporation determines the taxes applicable and renders supplementary billings. Assessments and the related property taxes are subject to appeal. Any supplementary billing adjustments made necessary by the determination of such changes will be recognized in the fiscal year they are determined and the effect shared with the county and school boards as appropriate.

### **Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus or deficit, provides the Change in Net Financial Assets for the year.



### 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

### **Contaminated Sites Liability**

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when, as at the financial reporting date, all of the following criteria are met for a site or a portion of a site which is no longer in productive use:

- i) an environmental standard exists;
- ii) contamination exceeds environmental standard;
- iii) the Corporation is directly responsible or accepts responsibility: and
- iv) a reasonable estimate of the amount can be made.

### **Tangible Capital Assets**

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful life as follows:

### (a) Asset Categories and Estimated Useful Life

Land	- not amortized
Buildings	- 40 to 50 years
Vehicles	<ul> <li>5 to 10 years</li> </ul>
Equipment	<ul> <li>4 to 20 years</li> </ul>
Transportation	
Bridges and other structures	- 20 to 75 years
Roads	- 10 to 70 years
Sidewalks	- 40 years
Waste and wastewater networks	

A full year of amortization is charged in the year of acquisition and none in the year of disposal. Assets under construction are not amortized until the asset is available for productive use, at which time the costs are transferred to the appropriate asset category.

- 50 years

### (b) Contribution of Tangible Capital Assets

Underground networks

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue. Similarly, transfer of assets to third parties are recorded as an expense equal to the net book value of the assets as of the date of transfer.

### **Inventories of Supplies**

Inventories of supplies held for consumption are recorded at the lower of cost and replacement cost.



### 2. ADOPTION OF NEW ACCOUNTING STANDARDS

The Corporation adopted Public Sector Accounting Board Standard PS3260 Liability for Contaminated Sites effective January 1, 2015. Under PS 3260, contaminated sits are defined as the result of contamination being introduced in air, soil, water, or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. This Standard relates to sites that are not in productive use and sites in productive use where an unexpected event resulted in contamination. The Corporation adopted this standard on a retroactive basis and there were no adjustments as a result of the adoption of this standard.

### 3. FINANCIAL INSTRUMENTS

The Corporation's financial instruments consist of cash, taxes receivable, accounts receivable, long-term receivable, accounts payable and accrued liabilities and long-term debt. Unless otherwise noted, it is management's opinion that the Corporation is not exposed to significant interest rate, currency or credit risks arising from these financial instruments.

### 4. CASH

The balance of cash consists of the following:

	Market Value		<u>2015</u>	<u>2014</u>
Undesignated cash				
Petty cash and chequing accounts Guaranteed Investment Certificates Mutual and segregated funds Tweed Public Library Board  Designated cash	\$	2,650,950 \$ 105,358 574,538 24,994 3,355,840	2,642,326 \$ 105,358 599,685 24,994 3,372,363	1,403,491 95,736 584,884 28,857 2,112,968
Federal gas tax agreement - chequing account Planning Act - Parkland - chequing account	<u></u>	745,780 57,997 803,777 4,159,617 \$	745,780 57,997 803,777 4,176,140 \$	784,386 54,275 838,661 2,951,629

Cash received under the Federal Gas Tax agreement is restricted for expenditures on environmentally sustainable infrastructure.

Cash raised under the Planning Act regarding Parkland is restricted for capital costs for the acquisition of land or other capital expenditures for park or other recreational purposes.

### 5. LONG-TERM RECEIVABLE

The balance of long-term receivable consists of the following:

2015

2014

Tile drainage and shore-line property assistance loans receivable

\$ 46,569 \$

54,572

### 6. BANK INDEBTEDNESS

The Corporation has an operating line of credit of \$500,000 at an interest rate of prime plus .5% of which \$nil was utilized at year-end.

### 7. ACCRUED LIABILITY - WASTE DISPOSAL CLOSURE

The Ontario Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. The estimated liability for these expenditures is recognized based on the cumulative capacity used to date, compared to the total estimated landfill capacity. Estimated total expenditures represent the sum of the future discounted cash flows for the closure and post-closure care discounted at 4% and using an assumed rate of 2% for inflation.

The Corporation has two active and three closed landfill sites. For the closed sites, the estimated liability is recognized immediately. The estimated liability for the Marlbank and Hunt Road waste disposal sites is \$658,000 based on the present value of closure and post-closure costs estimated at \$1,148,464

The Marlbank Road Waste Disposal site has an estimated remaining capacity of 48% and is expected to provide capacity for 21 years based on current waste generation rates.

The Hunt Road Waste Disposal site was closed to use by the public, but will remain open to dispose of waste by the Municipality until filled, has an estimated remaining capacity of 30% and is expected to provide capacity for 41 years based on current waste generation rates.

A reserve fund of \$1,039,312 has been established to provide for this liability and is reported in schedule 2 to the financial statements.

Post-closure care is estimated to continue for a period of approximately 25 years.



### 8. **DEFERRED REVENUE**

The balance of deferred revenue consists of the following:

		Balance cember 31, 2014	Δ	Additions	Tra	ansferred to		Balance cember 31, 2015
Obligatory Reserve Funds:	1-	2014		<u>idditions</u>	-	meome		2015
Federal gas tax	\$	784,386	\$	357,385	\$	395,991	\$	745,780
Parkland		54,275		3,722		-		57,997
Other								
Government transfers		27,453		42,133		32,280		37,306
Miscellaneous		63,926		29,864		48,480		45,310
Tweed Public Library		-		3,733			<u> </u>	3,733
	\$	930,040	\$	436,837	\$	476,751	\$	890,126

### 9. LONG-TERM DEBT

The balance of long-term debt consists of the following:

		2015	<u>2014</u>
Debentures.	\$	46,569 \$	54,572

Outstanding debentures of \$46,569 (2014 - \$54,572) are recoverable through special charges levied directly on ratepayers. Outstanding debentures have a maturity date of December 31, 2015 October 1, 2021, bearing interest at 6%.

Principal repayments over the next five years are estimated to be as follows:

2016	\$	7,124
2017		7,552
2018		8,005
2019		8,485
2020		8,994

### 10. ACCUMULATED SURPLUS

The accumulated surplus position is comprised of the following:

			<u>2015</u>	<u>2014</u>
Equity in tangible capital asse	ts	\$	26,470,888 \$	26,430,785
Reserves and reserve funds - s	chedule 2		3,791,489	3,281,547
Unfunded capital projects			(68,828)	<del>ë</del> "
Amounts to be recovered Landfill closure and post-	closure costs		(658,000)	(646,000)
Unrestricted surplus Municipality of Tweed Municipality of Tweed Pu	blic Library Board	<u>\$</u>	306,810 19,297 29,861,656 \$	450,781 16,128 29,533,241

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### 11. SEGMENTED INFORMATION

Municipal services are provided by departments. Certain departments that have been separately disclosed in the segmented information along with the services they provide are as follows:

### **General Government**

General government is comprised of council, chief administrative office (CAO/Clerk) department and Treasury department. A municipal council is the ultimate authority, subject to provincial law, for all actions taken on behalf of the municipal corporation in that it exercises both executive and legislative roles. It fulfills its role by making policies in accordance with the wishes and concerns of the general public, subject to provincial laws, policies and directives. Council plays a managerial role by monitoring ongoing administrative performance and ensuring the best care of resources. The CAO/Clerk is responsible to municipal council for the general control and management of the affairs of the municipality as prescribed by municipal council. The CAO/Clerk, as head of the Corporation's civic administration, provides leadership and direction to the Senior Management team, co-ordinates the administrative functions of the Corporation and exercises general management and control of Municipal operations. The CAO/Clerk ensures coordinated responsive services are delivered to the Municipality's residents and businesses in accordance with the approved policies and directions along with providing the following services: birth and death registrations, marriage, lottery and taxi licensing, commissioning oaths, Municipal by-laws and minutes. The Treasury department is responsible for the administration of taxes, accounts payable and receivable, financial statements and all other financial information and reporting for the Municipality.

### **Protection to Persons and Property**

Protection to persons and property is comprised of police services, fire services, and by-law enforcement. Police services are provided by the Ontario Provincial Police whose mandate is the safety of lives and property of citizens, to preserve peace and good order, prevent crimes from occurring, detect offenders and enforce the law. Fire Services are provided to the Municipality by volunteer firefighters. By-law enforcement is committed to serve, protect and provide a desired quality of life for citizens and visitors to the Municipality through education to raise awareness of community standards, and enforcement of Municipal by-laws to ensure timely compliance with a professional, unbiased approach.

### **Transportation Services**

The public works department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, storm water management and street lighting.

### **Environmental Services**

The Municipality contracts with Dave Moore & Sons for the collection and disposal of household and commercial solid waste with the Village of Tweed. The Municipality contracts with Quinte Waste Solutions for the collection of household recycling. The Municipality owns and operates two landfill sites within the Municipal limits. The Municipality contracts with Ontario Clean Water Agency for the management of municipal drinking water and sanitary sewer systems.

### 11. SEGMENTED INFORMATION (continued)

### **Recreation and Cultural Services**

The Parks and Recreation department is a social service whose purpose is to assist individual and community development to enhance social functioning and to improve the quality of life. The Parks and Recreation department provides accessible recreational programs including aquatics, minor ball and skating and operates Municipal facilities, including community halls, arenas, parks, ball diamonds and soccer fields.

### Planning and Development

The Municipality of Tweed, the Township of Stirling-Rawdon, the Town of Deseronto and the Township of Tyendinaga have entered into an agreement for joint building services. The joint building services agreement came into effect April 1, 2005. Building services is responsible for all economic development, building and planning matters, including the issuance of building permits, land severance and minor variance applications, applications for the official plan amendments and zoning by-law amendments, site plan control and subdivision matters and property standards inspections.

### Tweed Public Library

Tweed Public Library contributes towards the information needs of the Municipality's citizens through the provision of library services.

### 12. PENSION AGREEMENTS

The Corporation makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rate of pay. Employees and employers contribute jointly to the plan.

Contributions for employees with a normal retirement age of 65 were being made at a rate of 9.0% (2014 - 9.0%) for earnings up to the annual maximum pensionable earnings of \$53,600 (2014 - \$52,500) and at a rate of 14.6% (2014 - 14.6%) for earnings greater than the annual maximum pensionable earnings.

Contributions for employees with a normal retirement age of 60 were being made at a rate of 9.2% (2014 - 9.3%) for earnings up to the annual maximum pensionable earnings of \$53,600 (2014 - \$52,500) and at a rate of 15.8% (2014 - 15.9%) for earnings greater than the annual maximum pensionable earnings.

The amount contributed to OMERS for 2015 was \$89,344 (2014 - \$90,980) for current service and is included as an expenditure on the "Consolidated Statement of Operations and Accumulated Surplus". The actuarial valuation of the OMERS plan at December 31, 2015 indicated a deficit of \$5,259,000,000 (2014 - \$5,307,000,000) in the plan. OMERS is a multi-employer plan, any pension plan surplus or deficit are a joint responsibility of Ontario Municipal organizations and their employees. As a result, the Corporation does not recognize any share of the OMERS pension surplus or deficit in the consolidated financial statements.



### 13. BUDGET FIGURES

Budgets established by the Corporation are based on a project oriented basis, the costs of which may be carried out over one or more years. Although they are not directly comparable with current year actual amounts, budget figures have been reflected on the "Consolidated Statement of Operations and Accumulated Surplus" and the "Consolidated Statement of Change in Net Financial Assets". Budget figures have been reclassified for the purpose of these financial statements to conform with PSAB reporting requirements.

### 14. CONTINGENT LIABILITIES

In the course of its business, the Corporation becomes involved in various claims and legal proceedings. Litigation is subject to many uncertainties and the outcome of individual matters is not predictable. An estimate of the contingency cannot be made since the outcome of these matters cannot be determined at this time. The Corporation carries liability insurance. Any settlement in excess of amounts which have been recorded in the accounts and insurance coverage will be accounted for as a current transaction in the year of settlement.

Contingent environmental liabilities may arise out of existing and former operations. Such liabilities are different from environmental remediation and solid waste landfill closure and post-closure care liabilities because the liabilities are not determinable, the conditions which may give rise to the expenditures are uncertain, and the future expectations of the applicable regulatory authorities are not known. Potential costs that may arise in connection which such liabilities are not included in the Corporation's consolidated statement of operations and accumulated surplus until the source and nature of the obligation becomes clear and is reasonably estimable.

### 15. COMMITMENTS

The Corporation has contracts committing it to payments in future years. The following agreements existed at December 31, 2015:

An agreement with the Province of Ontario for policing services. Costs will be charged on the basis of services used. Base charges for the 2015 year were \$963,471

An agreement with David Moore & Son for the collection of household waste to July 31, 2015. Base charges for the 2015 year were \$33,540.

An agreement with Quinte Waste Solutions for the collection of recycling. Base charges for the 2015 year were \$72,403.

An agreement with Ontario Clean Water Agency for the operating, maintaining and managing of the water and waste water systems to December 31, 2015. Base charges for the 2015 year were \$250,220.

Agreements with Larry Palmateer for winter road maintenance to 2015.

### 16. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF HASTINGS

Further to note 1, the taxation, other revenues and expenditures of school boards and the County of Hastings are comprised of the following:

	_	2015				2014			
		School Boards		<u>County</u>		School Boards		County	
Taxation Taxation from other governments	\$	1,312,632 5,422	\$	1,537,208 12,452	\$	1,303,246 4,806	\$	1,498,619 9,166	
Amounts received or receivable Requisition	\$	1,318,054 1,318,054	<u>\$</u>	1,549,660 1,549,660	<u>\$</u>	1,308,052 1,308,052	\$	1,507,785 1,507,785	

### 17. COMPARATIVE FIGURES

Certain comparative figures for 2014 have been reclassified to conform to the financial statement presentation adopted for 2015.

## SCHEDULE 1 - CONSOLIDATED STATEMENT OF TANGIBLE CAPITAL ASSETS CORPORATION OF THE MUNICIPALITY OF TWEED YEAR ENDED DECEMBER 31, 2015

			GENERAL	3AI.				INFRASTRUCTURE	JCTURE		TOTALS
	Land	Building	Vehicles	Equipment	Other	Assets Under Construction	Plant and Facilities	Roads	Underground and Other Networks	Bridges and Other Structures	2015
COST Balance, beginning of year Additions during the year Disposals during the vear	\$ 1,684,402 456,963	\$ 3,998,780 \$	\$ 2,694,096 \$ 242,848	\$ 1,088,358 \$ 156,744 63,271	259,678 12,327 9,908	\$ - \$	3, 2,870,631 \$	20,592,049 903,746 -	\$ 5,792,776 \$	9,310,487 \$	48,291,257 1,854,910 94,356
Balance, end of year	2,141,365	4,029,564	2,936,944	1,181,831	262,097	36.621	2.870,631	21,495,795	5,807,653	9,289,310	50,051,811
ACCUMULATED AMORTIZATION Balance, beginning of year Amortization during the year Accumulated amortization on disposals	127,516 70,618	1,187,542 99,201	1,717,035	560,224 83,463 63,271	139,412 22,885 9,908		1,322,911 102,125	13,163,217 989,016	1,472,963	2,169,652 149,000 21,177	21,860,472 1,814,807 94.356
Balance, end of year	198.134	1,286,743	1,899,222	580,416	152,389		1,425,036	14,152,233	1.589.275	2,297,475	23,580,923
Net Book Value of Tangible Capital Assets	\$ 1.943,231	\$ 2,742,821	\$ 1,037,722	\$ 601,415 \$	109.708	\$ 36,621 \$	1,445.595	7,343,562	\$ 4,218,378	\$ 6.991.835	26,470.888
			YEAR ENI GENERAL	AR ENDED DECEMBER 31, 2014 GENERAL	CEMBEI	R 31, 2014		INFRASTRUCTURE	UCTURE		TOTALS
	Land	Building	Vehicles	Equipment	Other	Assets Under Construction	Plant and Facilities	Roads	Underground and Other Networks	Bridges and Other Structures	2014
COST Balance, beginning of year Additions during the year Disposals during the year	\$ 1,679,402 5,000	\$ 3,967,071	\$ 2,694,096	\$ 1,037,897 \$ 50,461	258,458 11,851 10,631	\$ 69,739 \$	\$ 2,709,348 \$ 161,283	19,607,495 1,092,554 108,000	\$ 5,407,059 \$	\$ 8,261,900 \$ 1,050,355 1,768	45,692,465 2,788,930 190,138
Balance, end of year	1,684,402	3,998.780	2,694,096	1,088,358	259,678		2,870,631	20,592,049	5,792,776	9,310,487	48,291,257
ACCUMULATED AMORTIZATION Balance, beginning of year Amortization during the year Accumulated amortization on disposals	100,884 26,632	1,088,583	1,545,645	485,747	124,619 25,424 10,631	1 3. 0	1,220,786	12,333,210 938,007 108.000	1,351,128	2,021,386 150,034 1.768	20,271,988 1,708,883 120,399
Balance, end of year	127,516	1.187.542	1,717,035	560,224	139,412		1,322,911	13,163,217	1,472,963	2,169,652	21,860,472
Net Book Value of Tangible Capital Assets	\$ 1.556.886	\$ 2.811,238	\$ 977,061	\$ 528.134 \$	120.266	· ·	\$ 1.547,720 \$	5 7.428,832	\$ 4.319,813	\$ 7,140,835	26.430.785



## SCHEDULE 2 - CONSOLIDATED SCHEDULE OF CONTINUITY OF RESERVES AND RESERVE FUNDS CORPORATION OF THE MUNICIPALITY OF TWEED **DECEMBER 31, 2015**

			コロンゴロ	DECEMBER 31, 2013	2				
			Revenue Contributions	ributions			Transfers		
	Balance, beginning of year	Interest on r Reserve Funds	From Operations	From Capital	Total	To Operations	To Capital Acquisitions	Total	Balance, end of year
Reserve Funds Waste site reclamation Roads Village infrastructure	\$ 895,104 95,736 167,516	1 \$ 14,747 9,622 1,41 <u>5</u>	\$ 213,755	· · · · · · · · · · · · · · · · · · ·	228,502 9,622 1.415	\$ 70,450	\$ 13,844 \$ - 36.621	84,294	\$ 1,039,312 105,358 132,310
	1.158,356	25.784	213,755		239.539	70,450	50,465	120,915	1.276.980
Reserves Working capital	207,665		22,584	15,002	37,586	18,356	ı	18,356	226,895
Contingencies	150,000		q	es E	1	î.	î	i	150,000
Water and sewer	434,025	1	110,391		110,391	•	000 31	15 000	77 005
Municipal building expenditure	63,015	10.14	5,000	20,000	25,000	1 1	38.240	38.240	332,358
Capital acquisitions - Fife	31,300		5,000	- 14,013	5,000	i	14,100	14,100	22,200
Community improvement plan	•	ï	5,000	i.	5,000	•	ä	Ĭ	5,000
Arena - Building	6,800		1		ı	ı	i	•	9,800
Fire - Overage wages	12,560		2,440	1	2,440	Ü	•	i i	2000
Fire - Equipment maintenance	20,000	- 0	<b>ii</b> 3	•	ï		12 230	12 239	91.461
Fire - Fire hall - Bay for EMS	103,700		ai i		1 1			1	50,000
Hamlets	26.328		24,000	į.	24,000	19,830	Ť	19,830	30,498
Parks	30,574	-	5,000	156,391	161,391	t	22,838	22,838	169,127
Public works - O/T overage	15,000	. 0	•	1	1 ,	Ĭ	000	003 070	15,000
Public works - Equipment	329,259	6	100,000	1	100,000	•	707,200	707,200	160,739
Public works - Equipment Contingency	1,820		13,180	g	13,180	•	•	1	128,000
Public works - Winter maintenance	10,220	- 0	117,780	Ē	117,780	C	•		150,000
Public works - Bridges	350,000	0	100,000	1	100,000	t			430,000
	2,123,191	- 1	590,375	204,066	794,441	38.186	364,937	403,123	2.514.509
Total	\$ 3.281.547	7 \$ 25.784	\$ 804,130	\$ 204,066 \$	1,033,980	\$ 108,636	\$ 415,402 \$	524,038	\$ 3,791,489

(See accompanying notes)

## SCHEDULE 3 - CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE STATEMENT OF OPERATIONS CORPORATION OF THE MUNICIPALITY OF TWEED YEAR ENDED DECEMBER 31, 2015

### BUDGET

CONSOLIDATED	2,924,17 <u>2</u> 21,960	2,400	982,015 23,301 136,000	5,250 87,024 5,974,398	1,925,701 3,300 1,918,024 1,472,249 58,900 51,580 1,814,807 7,244,561	\$ (1.270.163)
ELIMINATIONS	1 1			(125.000)	(125,000)	
TWEED PUBLIC LIBRARY BOARD	<del>s</del> 9	18,076	5,615 1 1	5,250 9,124 164,266	56,345 - 56,345 - 44,339 - 206,905	(42,639) \$
PLANNING DEVELOPMENT I	138,460 \$	э э	3,300	9,700	67,310 3,300 72,450 8,400	
RECREATION AND CULTURAL D SERVICES		1,200	132,000	- 12,000 145,200	210,890 219,940 - 125,000 141,712 697,542	(552,342) \$
ENVIRONMENTAL REC SERVICES	<b>S</b>	ř.	806,400	806.400	213,790 - 391,878 359,000 - 226,525 1.191,193	(384,793) \$
TRANSPORTATION ENV SERVICES	ss.	ř ř	2,000	2,000	733,300 - 795,545 145,000 - 1,316,340 - 2,990,185	(2,988.185) \$
PROTECTION TRA SERVICES	νs 	r <sup>ii</sup> t	15,000	- 11.700 26.700	162,640 109,050 968,249 51,380 63,685	(1,328,504) \$
GENERAL PR GOVERNMENT S	2,785,712 \$ 21,960	1,774,200	21,000 20,000 136,000	44.500	431,550 - 272,816 - 50,500 - 22,206 - 777,072	4,026,300 \$
Ö	\$ overnments	s anada io	ies n taxes		TURES mployee benefits debt s nd general services penses	અ
	REVENUES  Municipal taxation  Taxation from other governments	Government Transfers Government of Canada Province of Ontario	Other Municipalities User charges Investment income Penalty and interest on taxes	Donations Miscellaneous	CURRENT - EXPENDITURES Salaries, wages and employee benefits Interest on long-term debt Materials and supplies Contracted services and general services Rents and financial expenses External transfers Amortization	

## SCHEDULE 3 - CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE STATEMENT OF OPERATIONS CORPORATION OF THE MUNICIPALITY OF TWEED YEAR ENDED DECEMBER 31, 2015

## ACTUAL

CONSOLIDATED	2,933,291 21,270	9,104 1,790,930 -	1,069,408 20,440	6,378 6,378 147.655	6.139.090	2,002,408	2,084,519 1,470,674 52,302	51,574 1,814,807 7,479,558	(1,340,468)
	<del>\$9</del>	(00		1	ା   ର			। । ରି ।ରି	÷>∥
ELIMINATIONS	1 1	. (125,000)			(125,000)	ag a	4 F F	(125,000) - (125,000)	
	8	4 - 6	=	8 8 8	  21	8	CJ.	ଥାଥା ଆଧା	(27,557) \$
TWEED PUBLIC LIBRARY BOARD	a i	. 7,904 26,131 125,000	5,481	6,378	176,422	118,578	41,062	- 44,339 203,979	(27.5
	<del>69</del>		74	ä	। ।  ଛା	7.2	.4 8	1:31	91 91
PLANNING DEVELOPMENT	ar a	E 12 81	3,274	5,885	9,159	81,827	88,564	182,065	(172,906) \$
	69							H	S
AND S. L. S.		1,200	138,912	4.159	144,271	229,387	313,963	125,000 141,712 810,062	(162.791)
ENVIRONMENTAL RECREATION AND SERVICES SERVICES	<b>i</b> (i)		13		14	51 -	31	12 14 81	99)
CUL									
88	69		9		101	7	1 5	\  ⊗ 02	[]] S
INTAL			881,246		881,246	215,907	321,405 356,161	226.525 119.998	(238,752)
TRONMEN	E 10		٠,	i i i		,		. ]=	9
NVIR( SE									
	69		6		 	CI	00	의입 	(S)
ATIO			10,999		10,999	746,542	805,750 149,830	1.316.340 3.018,462	(3.007,463)
NSPORTAT	t t	7.1	•	1 1 1		,	i ii	. 1	(3,
TRANSPORTATION SERVICES									
	€9		27	22	 ଧାରୀ	0,	83 ES	# XISI	(1,288,535) \$
PROTECTION SERVICES			11,932	80 733	92,665	135,770	165,488 964,683	51,574 63,685 381,200	288.5
ROTECTION									ď
PR	<b>⇔</b>								co.
TN	,291	1,764,799	20,838	140,614	328	474,397	348,287	22,206 888,792	4.060.536
GENERAL	2,933,291	1,764	85	¥ .	4,949,328	474	 8 . 4	. 2188	4.06(
GENERAL GOVERNMENT									
O	S				1 1		'n	1 1	<del>50</del>
						nefits	ervice		
	ments			so.		SS /ee bei	neral s	2	
	пелоб	rs Zanada rio	S	on taxe		ITUR emplo	ss and ge		
3	ntion other	ernment Transfers Government of Canada Province of Ontario	ome	terest		PEND s and (	supplications are supplication	fers	
	est taxe	ernme	arges ent inc	and in		r - EX , wage	ls and ted ser	l trans ation	
	REVENUES Municipal taxation Taxation from other governments	Government Transfers Government of Ca Province of Ontari	User charges Investment income	Penalty and interest on taxes Donations Miscellandous		CURRENT - EXPENDITURES Salaries, wages and employee benefits	Interest on tong-term deor Materials and supplies Contracted services and general services Rents and financial expenses	External transfers Amortization	
	REA T T	9	ם כ	д Ц 2	-	CUI	- 202	, ш Ф	



Welch LLP®

(See accompanying notes)

## SCHEDULE 3 - CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE STATEMENT OF OPERATIONS CORPORATION OF THE MUNICIPALITY OF TWEED YEAR ENDED DECEMBER 31, 2014

## ACTUAL

7,103.386
(115.041)
202,076
123,646
<b>₩</b>
689,381
(379.366)
50
3,103,805
ା କା ଅଧି
04.163 1,200,829 (1,172,713) \$
24.837 841.565 4.371.579 \$
₩
Amortization

(See accompanying notes)

# SCHEDULE 4 - CONSOLIDATED SCHEDULE OF RECONCILIATION OF FINANCIAL PLAN TO THE BUDGET CORPORATION OF THE MUNICIPALITY OF TWEED YEAR ENDED DECEMBER 31, 2015

Welch LLP

### CORPORATION OF THE MUNICIPALITY OF TWEED TRUST FUNDS

FINANCIAL STATEMENTS

December 31, 2015

### The Corporation of the

### MUNICIPALITY OF TWEED

255 Metcalf St., Postal Bag 729

Tweed, ON K0K 3J0 (613) 478-2535

Tel.: Fax: Email:

(613) 478-6457 info@twp.tweed.on.ca

Website: www.tweed.ca



Jo-Anne Albert MAYOR

Patricia L. Bergeron, A.M.C.T. CAO/CLERK

### Management's Responsibility for the Trust Fund Financial Statements

The Trust Fund financial statements of the Corporation of the Municipality of Tweed are the responsibility of management and have been approved by Council.

The Trust Fund financial statements have been prepared in compliance with Canadian public sector accounting standards for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the financial statements. The preparation of Trust Fund financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Corporation's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the Trust Fund financial statements. These systems are monitored and evaluated by management.

Municipal Council is responsible for ensuring that management fulfills its responsibilities for financial reporting. Council, through the Audit Committee, reviews the Corporation's Trust Fund financial statements and discusses any significant financial reporting or internal control matters prior to Council approval of the Trust Fund financial statements.

The Trust Fund financial statements have been audited by Welch LLP, independent external auditors appointed by the Corporation, in accordance with Canadian generally accepted auditing standards. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Corporation's Trust Fund financial statements.

Man Aller

Betty Gallagher

Acting CAO/Clerk-Treasurer



### INDEPENDENT AUDITOR'S REPORT

To the Members of Council of the Corporation of the Municipality of Tweed

We have audited the statement of financial position of the **CORPORATION OF THE MUNICIPALITY OF TWEED** Trust Funds as at December 31, 2015 and the statement of continuity for the year then ended, and a summary of significant accounting policies. These financial statements have been prepared by management using the cash receipts and disbursements basis of accounting described in the notes to financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash receipts and disbursements basis of accounting described in the notes to financial statements; this includes determining that the cash receipts and disbursements basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances, and for such internal control as management determines is necessary to enable the presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Corporation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, these financial statements presents fairly, in all material respects, the cash receipts and disbursements and financial position of the **CORPORATION OF THE MUNICIPALITY OF TWEED** Trust Funds for the year ended December 31, 2015 in accordance with the cash receipts and disbursements basis of accounting described in the notes to financial statements.

Belleville, Ontario September 27, 2016 CHARTERED PROFESSIONAL ACCOUNTANTS LICENSED PUBLIC ACCOUNTANTS

Welch LLD

## CORPORATION OF THE MUNICIPALITY OF TWEED TRUST FUNDS STATEMENT OF FINANCIAL POSITION

### **ASSETS**

**DECEMBER 31, 2015** 

	Recreation Associations	Ontario Home Renewal <u>Plan</u>	Santa Claus Parade <u>Fund</u>	<u>Total</u>
Cash Investments Loans receivable	\$ - 9,997 	\$ - - -	\$ 1,658 - -	\$ 1,658 9,997 
	\$ 9,997	\$ -	\$ 1,658	\$ 11,655 ———
	FUND BAL	ANCE		
Fund balances	\$ 9,997	\$ -	\$ 1,658	\$ 11,655

(See accompanying notes)

### CORPORATION OF THE MUNICIPALITY OF TWEED

### TRUST FUNDS

### STATEMENT OF CONTINUITY

### YEAR ENDED DECEMBER 31, 2015

	Recreation Associations	Ontario Home Renewal <u>Plan</u>	Santa Claus Parade <u>Fund</u>	<u>Total</u>
FUND BALANCES, beginning of year	\$ 9,918	\$ 1,429	\$ 1,908	\$ 13,255
RECEIPTS				
Donations	-	<b>2</b> 9	1,500	1,500
Interest earned	79	2	##	81
	79	2	1,500	1,581
EXPENDITURES				
Parade expenses	-	-	1,750	1,750
Capital repayment to province	-	495	=	495
Writeoff of uncollectible loans recoveral	ole -	936	<del>-</del>	936
	-	1,431	1,750	3,181
FUND BALANCES, end of year	\$ 9,997	\$ -	\$ 1,658	\$ 11,655

(See accompanying notes)

### CORPORATION OF THE MUNICIPALITY OF TWEED

### TRUST FUNDS

### NOTES TO FINANCIAL STATEMENTS

### YEAR ENDED DECEMBER 31, 2015

### 1. ACCOUNTING PRINCIPLES

### **Basis of Accounting**

Capital receipts and income are reported on the cash basis of accounting.

Expenditures are reported on the cash basis of accounting with the exception of administrative expenses which are reported on the accrual basis of accounting, which recognizes expenditures as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

### Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the period. Actual results could differ from those estimates.

### 2. ONTARIO HOME RENEWAL PROGRAM

All of the Ontario Home Renewal Program loans have been collected and the trust bank account has been closed, there are no remaining liens on any properties and all payments have been remitted to the province.

The program was discontinued July 16, 1993 by the Ministry of Municipal Affairs and Housing and that all cash funds at the end of each year are to be returned to the Province by March 1 of the next year.

### 3. STATEMENT OF CASH FLOWS

A statement of cash flows has not been included in these financial statements as the information is readily determinable.