

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Wednesday, **April 11, 2018** at 9:00 a.m. in the Council Chambers.

Mayor Jo-Anne Albert  
Deputy Mayor Brian Treanor  
Councillor Jamie DeMarsh  
Councillor James Flieler

CAO/Clerk-Treasurer  
Public Works Manager  
Deputy Clerk-Treasurer  
Community Development Manager  
Fire Chief

Councillor Don DeGenova attended the meeting remotely through Skype but did not vote on any matters before Council.

### **CLOSED MEETING**

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council go into a Closed Meeting at 8:30 a.m. to address the following matters:

Section 239 (2) a meeting or part of a meeting may be closed to the public when the subject matters being considered are: B) Personal matters about an identifiable individual. Carried.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council go out of the Closed Meeting at 9:02 a.m. Carried.

### **CALL TO ORDER**

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

### **OPENING REMARKS**

A moment of silence was observed by all in attendance for the victims of the Humboldt, Saskatchewan bus tragedy.

Mayor Albert and members of Council provided information on local events, reported on meetings attended and advised of upcoming meetings.

Councillor DeGenova advised that the Open House for the Community Improvement Plan would be held on Wednesday, May 2, 2018 at 7:00 p.m. at the Agricultural White Building.

### **APPROVAL OF AGENDA**

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Agenda for the April 11, 2018 Regular Meeting be approved as presented. Carried.

### **DISCLOSURE OF PECUNIARY INTEREST**

None.

### **NOTIFICATION OF CLOSED MEETING**

Mayor Albert advised that Council held a Closed Meeting prior to the start of the Regular Meeting, in accordance with Section 239 of the Municipal Act, to consider matters pertaining to personal matters about an identifiable individual and that Council would be holding a Closed Meeting at the end of the Regular Meeting to resume discussions of items from the Closed Meeting Agenda.

### **ADOPTION OF MINUTES**

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Minutes for the March 27, 2018 Regular Council Meeting be accepted as presented. Carried.

**BUSINESS ARISING FROM MINUTES**

None.

**PUBLIC PLANNING MEETINGS**

None.

**DELEGATIONS/PETITIONS AND PRESENTATIONS**

1. Tyler Peters – Greenview Environmental Management – Asset Management Plan.

Tyler Peters, P.Eng., President/Project Director for Greenview Environmental Management, attended the meeting to present information and offer support services for the implementation of new regulations relating to the Strategic Asset Management Plan Policy which would be required to be in place by July 1, 2019. Mr. Peters outlined the timing for the various phases involved in the full implementation of a new Strategic Asset Management Plan over the next few years and options for funding. He advised that the next steps would be to review existing plans and studies to get them in order; evaluate the existing plans versus the new regulations; initiate the Strategic Asset Management Plan Policy by July 1, 2019; apply for funding; and start of the process of implementing each phase of the new regulations.

**APPROVAL OF ACCOUNTS**

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR  
BE IT RESOLVED THAT the Accounts be accepted as presented. Carried.

Council authorized staff to provide information on the costs of the Esker Road Gravel Pit to date, projections of gravel to be taken from the Pit over its useful life, and the cost of gravel purchased from outside suppliers municipal needs for consideration by Council.

**STAFF REPORTS**

The Community Development Manager provided a staff report on department activities.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH  
BE IT RESOLVED THAT Council approve the recommendations from the Community Development Manager's Report date April 11, 2018 as follows:

- i) the Municipal Volunteer Appreciation Event will be held at the Tweed Pavilion on Wednesday, October 3, 2018; and
- ii) the Municipality purchase access gates for the wide entrance to the rink surface for use in the off season at the Tweed Community Centre from Sound Barriers Inc. in the amount of \$5,875.00 plus hst. Carried.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR  
BE IT RESOLVED THAT the Municipality of Tweed donate a total of \$1,000.00 to the families affected by the Humboldt Broncos tragedy through the Go Fund Me Page on-line. Carried.

The Fire Chief provided a staff report on department activities.

The Animal Control Officer provided an Animal Control Report for March, 2018.

The Livestock Evaluator provided a report on a March 20, 2018 wildlife claim.

The By-law Enforcement Officer provided a report of By-law Investigations for March, 2018.

The Manager of Public Works provided a staff report on department activities.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

THAT Council approve the Level of Service Policy provided by the Public Works Manager for the Minimum Maintenance Standards for municipal roads within the Municipality of Tweed. THEREFORE, be it resolved that By-law 2018-21 be read a first, second, and third and final time, passed, signed and sealed in open Council this 11<sup>th</sup> day of April, 2018 to adopt the Level of Service Policy. Carried.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council approve the following quotes for the purchase of gravel as recommended by the Public Works Manager:

- i) Ramsay Construction for bank gravel in the amount of \$6.10 per tonne for application on roads in the Bogart area; and
- ii) Danford Construction for trap rock in the amount of \$7.50 per tonne for application on roads in the Potter Settlement area. Carried.

The Deputy Clerk-Treasurer provided a staff report on the ‘Lame Duck Period’ of Council.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT staff be directed to prepare a by-law for the next Council Meeting to delegate authority to the Chief Administrative Officer for certain acts during the Lame Duck Period of Council from July 27, 2018 to December 3, 2018. Carried.

The CAO/Clerk-Treasurer provided a staff report on department activities.

Council authorized staff to organize a public meeting with residents in Marlbank on Monday, May 7, 2018 at 6:30 p.m. to discuss options for building changes for the Marlbank Ball Park.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council not approve the Agreement with Service Line Warranties of Canada Inc. to provide a warranty program to residential property owners. Carried.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

### **COMMITTEE/BOARD REPORTS**

1. Committee of Adjustment/Planning Meeting – April 3, 2018.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council approve Severance Application B14/18 with the following conditions:

- i. All realty taxes are paid in full.
- ii. That the property owner provides a hydro-geological study to demonstrate that sufficient water quality and quantity exists without adverse effect upon adjacent properties.
- iii. Parkland fee is paid in the amount of \$750.00 for the severed lot.
- iv. Road widening as required along the severed lot to conform to 33 feet from the centerline of the travelled roadway – Lost Channel Road.
- v. Public Works Manager is satisfied with safe site entrance and with property roadside ditching and drainage along the severed lot. Carried.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the request from Gil Avivi and Andy Roy to close a section of a road allowance at Concession 10, Part Lots 1 & 2, Elzevir be denied by Council. Carried.

2. Building Inspection Services Board Report – February, 2018.

3. CPAC Report – January – February, 2018.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

**BY-LAWS**

1. By-law No. 2018-22                      A By-law to appoint the Committee of Adjustment/Planning for the Municipality of Tweed and to repeal By-law No. 2016-09.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in open Council this 11<sup>th</sup> day of April, 2018:

By-law No. 2018-22 to appoint the Committee of Adjustment/Planning. Carried.

**ITEMS FOR CONSIDERATION**

1. Ontario Clean Water Agency – Tweed Lagoon Annual Report – 2017.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council approve the Tweed Lagoons – Annual Report for 2017 prepared by Ontario Clean Water Agency. Carried.

2. Employment and Social Development Canada – Improve Participation of Canadians with Disabilities in their Communities.

Council authorized staff to provide the information regarding this funding opportunity to the Hamlet Committees, church groups and service groups and to make them aware that further funding for smaller groups may be announced in the near future. It was also suggested that the groups contact the office of Mike Bossio, MP for further information or to request that the Member speak to their groups about the programs.

3. Freedom of Information Request Policy – Draft.

Council authorized staff to forward the draft Freedom of Information Request Policy to the Freedom of Information Office for review indicating Council concerns with some of the content and to prepare a draft By-law for the next Regular Council Meeting.

4. Smoke-Free Workplace Policy – Draft.

Council authorized staff to add the following penalties to the draft Smoke-Free Workplace Policy in Section 11. Contraventions:

- i. First Offence – Fine of \$250.00. All provincial fines levied against the Municipality or the employee's direct or indirect supervisors shall be the responsibility of the employee.
- ii. Second Offence – Fine of \$500.00. All provincial fines levied against the Municipality or the employee's direct or indirect supervisors shall be the responsibility of the employee.
- iii. Third Offence – May result in termination for cause. All provincial fines levied against the Municipality or the employee's direct or indirect supervisors shall be the responsibility of the employee.

In all instances a letter shall be sent to the employee outlining the offence; indicating that a copy of the letter would be placed in their employment file; and advising that the Municipality would support the employee if they made an effort to quit smoking.

5. Lloyd Beatty – Repairs to Vehicle.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the request from Lloyd Beatty at 3094 Sulphide Road for compensation for vehicle damage in the amount of \$416.56 due to the condition of Sulphide

Road be denied by Council. Carried.

**CORRESPONDENCE – ACTION**

None.

**CORRESPONDENCE - OTHER MUNICIPALITIES**

- 1. Township of Madawaska Valley – Asset Management Planning.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the following action be taken in regards to Correspondence from Other Municipalities:

<u>No.</u>	<u>Municipality</u>	<u>Request for Support of:</u>	<u>Action</u>
1.	Township of Madawaska Valley	Resolution re: Asset Management Planning.	Support Carried.

**CORRESPONDENCE – INFORMATION**

- 1. Hastings and Prince Edward District School Board – 2017 Director’s Annual Report.
- 2. Hastings & Prince Edward Counties Mutual Aid Association – Feedback on Firefighter Certification.
- 3. Ministry of Natural Resources and Forestry – 2018-2019 Annual Work Schedule Mazinaw-Lanark Forest.
- 4. Taylor Gunn, CIVIX – Student Vote.
- 5. Clean Water Act, 2006 General Regulation – Amendment.
- 6. Ministry of Finance – Property Taxation and Assessment Measures.
- 7. AMO Watchfiles – March 29th and April 5<sup>th</sup>, 2018.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Correspondence – Information Items Numbered 1 to 7 be received and filed. Carried.

**COMMITTEE MINUTES**

- 1. Quinte Waste Solutions – November 13, 2017 and January 24, 2018.
- 2. Municipal Economic & Tourism Development Partners Group – January 30, 2018.
- 3. Building Inspection Services Board – January 25, 2018.
- 4. Committee of Adjustment/Planning – March 1, 2018.

Council authorized staff to send a letter to Quinte Waste Solutions indicating Council’s approval of their 2018 Budget.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

**NOTICE OF MOTIONS**

None.

**RESPONSE TO DELEGATIONS**

None.

**CLOSED MEETING**

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council go into a Closed Meeting at 1:25 p.m. to resume discussions

of items from the Closed Meeting Agenda. Carried.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council go out of the Closing Meeting at 2:05 p.m. Carried.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council direct staff to follow directions from the closed meeting. Carried.

**CONFIRMATORY BY-LAW**

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Confirmatory By-law No. 2018-23 be read a first, second, and third and final time, passed, signed and sealed in open Council this 11<sup>th</sup> day of April, 2018. Carried.

**ADJOURNMENT**

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council adjourn at 2:06 p.m. Carried.

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**MAYOR**

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**CLERK**