

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Wednesday, **May 8, 2019** at 9:00 a.m. in the Council Chambers.

Mayor Jo-Anne Albert
Deputy Mayor Brian Treanor
Councillor Jamie DeMarsh
Councillor James Flieler
Councillor Jacob Palmateer

CAO/Clerk-Treasurer
Deputy Clerk-Treasurer
Public Works Manager
Community Development Manager
Fire Chief

CLOSED MEETING

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council to into a Closed Meeting at 8:32 a.m. to address the following matters:

Section 239 (2) a meeting or part of a meeting may be closed to the public when the subject matters being considered are: B) personal matters about an identifiable individual; E) litigation or potential litigation; and K) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

Carried.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council go out of the Closed Meeting at 9:04 a.m. Carried.

CALL TO ORDER

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

OPENING REMARKS

Mayor Albert and members of Council provided information on local events, reported on meetings attended and advised of upcoming meetings.

APPROVAL OF AGENDA

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Agenda for the May 8, 2019 Regular Meeting be approved as presented. Carried.

DISCLOSURE OF PECUNIARY INTEREST

None.

NOTIFICATION OF CLOSED MEETING

Mayor Albert advised that Council held a Closed Meeting prior to the start of the Regular Meeting and would continue the Closed Meeting at the end of the Regular Meeting, in accordance with Section 239 of the Municipal Act, to consider matters pertaining to personal matters about an identifiable individual; litigation or potential litigation; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

ADOPTION OF MINUTES

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT the Minutes for the April 23, 2019 Regular Council Meeting be accepted as presented. Carried.

BUSINESS ARISING FROM MINUTES

None.

PUBLIC PLANNING MEETINGS

None.

DELEGATIONS/PETITIONS AND PRESENTATIONS

1. Ed Hunt – Hall of Fame Recognition.

Ed Hunt was unable to attend the Council meeting as planned and advised that he would make arrangements to attend an upcoming evening Council meeting instead.

APPROVAL OF ACCOUNTS

MOVED BY B. TREANOR, SECONDED BY J. FLIELER
BE IT RESOLVED THAT the accounts be accepted. Carried.

STAFF REPORTS

The Community Development Manager provided a staff report on department activities.

The Community Development Manager advised that the following students had been hired for the summer season for the Public Works and Parks and Recreation Departments:

Amanda Shipley, Cody Fisher, Cassie Tebo, Luke Murphy and Nolan Robinson.

The Fire Chief provided a staff report on department activities.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the following Operation Guidelines for the Tweed Fire Department be approved:

- Set minimum staffing guidelines for the Municipal Fire Service;
- Set up of Rehabilitation at incidents requiring the services of the Tweed Fire Department;
- Establish a recognized Emergency Evacuation Signal that will alert firefighting personnel;
- Establish guidelines to ensure that all personal injuries occurring in the workplace are reported;
- Establish guidelines to ensure a Safety Officer is designated at applicable incidents;
- Establish an emergency personnel accountability and entry control system;
- Establish the minimum level of protective clothing to be worn during emergency operations;
- Establish guidelines for the deployment of a Rapid Intervention Team (RIT);
- Establish guidelines for eye safety and reduce eye injuries; and
- Establish guidelines to minimize injury to Firefighters during emergency situations involving traffic. Carried.

The Fire Chief advised that a heat loss had been conducted at the Thomasburg Hall with several areas of drafts noted which would require insulation before the next heating season.

The Livestock Investigator provided a report on wildlife claims from March 30 to April 20, 2019.

The By-law Enforcement Officer provided a report of By-law Investigations for April, 2019.

Council authorized staff to advertise in the Municipal News column that stricter enforcement of parking infractions would be taking place in the future and to encourage citizens to obey the posted signage in the urban centre.

The Manager of Public Works provided a staff report on department activities.

Council authorized staff to re-install the speed bumps on Alexander Street in the Recreation Area to slow traffic for pedestrians walking in that area and to investigate any other options available to be able to move away from having the speed bumps.

The CAO/Clerk-Treasurer provided a staff report on department activities.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

WHEREAS new funding is available through the Investing in Canada Infrastructure Program (ICIP) for Public Transit Stream for municipalities.

AND WHEREAS under the ICIP guidelines, the applicant must be a municipality and would own the asset(s).

AND WHEREAS the Municipality of Marmora and Lake is the host municipality for the Central Hastings Support Network (CHSN) which enables the CHSN to receive Gas Tax Funding to purchase capital assets.

AND FURTHER a total of five participating municipalities support the CHSN transit system by annual contributions including the Municipality of Tweed.

BE IT RESOLVED THAT the Council of the Municipality of Tweed support the request from Marmora and Lake to the Ministry of Infrastructure for an exemption from the asset ownership requirement for the ICIP Funding Program to allow for Marmora & Lake to submit an application on behalf of CHSN. Carried.

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

COMMITTEE/BOARD REPORTS

1. Committee of Adjustment/Planning – May 3, 2019.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve Severance Application B4/19 with the following conditions:

- i. All realty taxes are paid full.
- ii. Parkland fee is paid in the amount of \$750.00 for the new lot.
- iii. The retained land be rezoned to Rural (RU) with special provisions to recognize the following deficiencies: lot frontage of 100 ft on a maintained municipal road and the hunting camp is located on lands under 100 acres.
- iv. Road widening as required along the severed lot to conform to 43 feet from the centerline of the travelled roadway – Moneymore Road.
- v. Public Works Manager is satisfied with safe site entrance on both the severed lot and retained land and with proper road side ditching and drainage along the severed lot.
- vi. Hydrogeological study be completed to provide proof of adequate water quality & quantity for the severed lot. Carried.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

BY-LAWS

- 1. By-law No. 2019-25 To adopt the Budget Estimates and the Rates for Taxation for 2019.
- 2. By-law No. 2019-26 To close a section of street for the Tweed Fair event.
- 3. By-law No. 2019-27 To amend By-law 2003-08 to revise the designation of handicapped parking spaces.

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the following By-laws be read a first, second, and third and final time, passed, signed and sealed in open Council this 8th day of May, 2019:

- By-law 2019-25 A By-law to adopt the Budget Estimates and Rates for Taxation for 2019.
- By-law 2019-26 A By-law to close a section of street for the Tweed Fair event.
- By-law 2019-27 A By-law to amend By-law 2003-08 to revise the designation of handicapped parking spaces. Carried.

Deputy Mayor Treanor did not support By-law 2019-27.

ITEMS FOR CONSIDERATION

- 1. Hasting County IT Proposal – Quote to support IT services to the Municipality.

Council deferred discussion on the Hastings County IT Proposal to allow for further review of the draft contract.

- 2. Community Living – Designate Community Living for the month of May.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Council of the Municipality of Tweed proclaim May to be Community Living Month in Tweed. Carried.

- 3. Staff Training & Conference Policy in draft form.

Council reviewed the draft Staff Training & Conference Policy and authorized staff to check with the County regarding the maximum meal levels allowed in their policy. The Policy was deferred to the next Regular Council meeting pending further comments.

- 4. Township of Tudor & Cashel – Integrity Commissioner Training June 6, 2019.

Council received information regarding the Integrity Commissioner Training with John Ewart on June 6, 2019 in the Township of Tudor & Cashel but opted not to take part as Mr. Ewart will be providing a presentation at the County Day being held on May 28, 2019 in

Madoc Township.

5. Kim Ramsay – Flynn Road Allowance Upgrade.

The request to bring Flynn Road up to municipal standard was cancelled since the owners already have a house and outbuildings on the property with access from Asselstine Road.

6. Casey Coleman – Little Free Pantry (LFP).

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council supports the “Little Free Pantry Movement”, a small cupboard located in the village in an accessible location for locals to have access to basic necessities such as non-perishable food items and toiletries. Carried.

CORRESPONDENCE – ACTION

None.

CORRESPONDENCE - OTHER MUNICIPALITIES

None.

CORRESPONDENCE – INFORMATION

1. Eastern Ontario Wardens’ Caucus – News Release.
2. Elections Ontario – Modernizing Ontario’s Electoral Process.
3. Tweed Agricultural Fair – Poster July 4 – 7, 2019.
4. MPAC – 2018 Annual Report.
5. Community Archives of Belleville & Hastings County – May 2019 News.
6. Federation of Canadian Municipalities – President’s Corner.
7. Hastings County Community and Human Services – Ontario Renovated Accessibility Modification Assistance Program.
8. AMO Communications Watchfile – April 25th and May 2nd issues.
9. CPAC Report January – March, 2019.
10. Notice of Environmental Registry Posting under EPA.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Correspondence – Information Items Numbered 1 to 10 be received and filed. Carried.

COMMITTEE MINUTES

1. Committee of Adjustment/Planning – April 5, 2019.

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH
BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

NOTICE OF MOTIONS

1. Keeping our streets clean – By-law for property owners and businesses to clean sidewalks in front of their property.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR
BE IT RESOLVED THAT Council support the motion from Councillor Flieler to pass a By-law that requires property owners to clean up their storefront sidewalks and residential sidewalks. Defeated.

Council authorized staff to promote the clean up of sidewalks by property owners on a regular basis in the municipal news column.

2. Keeping highway trucks on highways and off secondary roads.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH
BE IT RESOLVED THAT Council support the motion from Councillor Flieler to pass a By-law to prevent heavy trucks on secondary roads in the Municipality of Tweed. Defeated.

3. Removing “Opening Remarks” from Council Agenda.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT Council support the motion from Councillor DeMarsh to amend the Procedural By-law to remove the Opening Remarks section from the agenda. Defeated.

Council authorized staff to change the Opening Remarks section to Mayor’s Report and to place it on future agendas between Approval of Accounts and Staff Reports pending a full review of the Procedural By-law.

RESPONSE TO DELEGATIONS

None.

CLOSED MEETING

MOVED BY J. FLIELER, SECONDED BY B. TREANOR
BE IT RESOLVED THAT Council go into a Closed Meeting at 11:31 a.m. to continue

discussions of items from the Closed Meeting Agenda. Carried.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council go out of the Closed Meeting at 11:55 a.m. Carried.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT staff follow Council direction from the May 8, 2019 closed meeting. Carried.

CONFIRMATORY BY-LAW

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Confirmatory By-law No. 2019-28 be read a first, second, and third and final time, passed, signed and sealed in open Council this 8th day of May, 2019. Carried.

ADJOURNMENT

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council adjourn at 11:56 a.m. Carried.

MAYOR

CLERK