

CORPORATION OF THE MUNICIPALITY OF TWEED

BY-LAW NO. 2022-19

Being a By-law to Impose Administrative Monetary Penalties for Violations of Municipal By-laws.

WHEREAS the Council of the Corporation of the Municipality of Tweed considers it desirable and necessary to provide for a system of administrative penalties and administrative fees for certain designated Municipal by-laws;

AND WHEREAS Section 434.1 (1) of the *Municipal Act, 2001, R.S.O. 2001, c.25*, as amended, provides that without limiting Sections 9, 10 and 11, a municipality may require a person to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with any By-laws of the Municipality;

NOW THEREFORE BE IT RESOLVED THAT

1. DEFINITIONS:

In this By-law the following terms have the meanings ascribed below:

- 1.1. **'CAO'** shall mean the Chief Administrative Officer or his or her designate.
- 1.2. **'Designated By-law'** shall mean the By-laws, as amended from time to time, listed in Schedule 'A', attached to and forming part of this By-law.
- 1.3. **'Hearing Officer'** shall be an impartial person outside of the organization and shall be appointed by the CAO when required.
- 1.4. **'Municipality'** shall mean the Corporation of the Municipality of Tweed.
- 1.5. **'Screening Officer'** shall mean the Clerk or his or her designate.

2. By-laws subject to Administrative Monetary Penalty

- 2.1. Any person who contravenes any provision of a Designated By-law identified in Schedule 'A' of this By-law shall, if given a Penalty Notice, be liable to pay to the Municipality an Administrative Monetary Penalty in the amount specified for the offence described in Schedule 'B' of this By-law, for each day or part of a day on which the contravention occurs.

3. Administrative Monetary Penalty Notice

- 3.1. Any person designated to enforce this By-law (hereinafter an "Officer") who has reasonable grounds to believe that a person has contravened any provision of a Designated By-law may give to the person a Penalty Notice.
- 3.2. The Penalty Notice shall be given to the person as soon as is reasonably practicable after the contravention has occurred and shall include the following information:
 - a. the date the Penalty Notice is given;
 - b. a reference number that is unique to that Penalty Notice;
 - c. particulars of the contravention, including the date and location of the contravention, and the person(s) to whom the Penalty Notice is being given;

- d. the monetary amount of the Administrative Penalty;
 - e. such information as the CAO determines is appropriate respecting the process by which the person may exercise the person's right to request a review of the Administrative Penalty; and
 - f. a statement advising that an Administrative Penalty will, unless cancelled pursuant to the review and appeal processes, constitute a debt of the person to the Municipality.
- 3.3. A person who is given a Penalty Notice may request that the Administrative Penalty be reviewed by a Screening Officer pursuant to Section 4.

4. Review by Screening Officer

- 4.1. Any person may request a review of an Administrative Penalty by a Screening Officer.
- 4.2. Subject to Section 4.3, a person's right to request a review expires if it has not been exercised in the manner prescribed in Section 4.5 before 4:30 p.m. on the fifteenth (15th) day after the Penalty Notice is deemed to have been received pursuant to Section 6.
- 4.3. Any person may request an extension of the time to request a review by a Screening Officer provided that the request is received by the Municipality before 4:30 p.m. on the tenth (10th) day after the date the Penalty Notice is deemed to have been received pursuant to Section 6.
- 4.4. If a Screening Officer is satisfied that there are reasons to extend the time to request a review of the Administrative Penalty Notice, the Screening Officer may extend the time on such conditions as are necessary in their sole discretion, subject to Section 4.5 below.
- 4.5. No extension granted under this Section will extend beyond the forty-second (42nd) day after the date the Penalty Notice is deemed to have been received pursuant to Section 6.
- 4.6. If a review has not been requested on or before the 15th day after the Penalty Notice is deemed to have been received pursuant to Section 6, or within the date of any extension granted:
 - a. the person shall be deemed to have waived the right to request a review;
 - b. the Administrative Penalty shall be deemed to be affirmed; and
 - c. the Administrative Penalty shall not be subject to review, including review by any Court.
- 4.7. A person's rights to request a review and/or to request an extension of time to request a review are exercised by giving to the Municipality written notice of such request(s) that includes:
 - a. the Penalty Notice Number;
 - b. the person's mailing address and, if applicable, facsimile transmission number and/or e-mail address;

- c. in the case of a request to extend the time to request a review, the reasons, if any, for being unable to exercise the right to request a review within the time limit imposed; and
 - d. in the case of a request to review, the particulars of all grounds upon which the request to review is based.
- 4.8. The Screening Officer shall undertake the review upon receipt of the request for review and may request further information from the person requesting the review as needed, and any time limit for the review may be adjusted in the Screening Officer's sole discretion.
- 4.9. The Screening Officer may:
- a. receive submissions from the Officer who issued the Penalty Notice under review and the person alleged to have contravened the Designated by-law;
 - b. cancel, reduce or extend the time for payment of the Administrative Penalty where the Screening Officer is satisfied that doing so would maintain the general intent and purpose of this By-law, provided that:
 - (i) there is reason to doubt that the person contravened this By-law; or that
 - (ii) the person took all reasonable steps to prevent the contravention; or that
 - (iii) the cancellation, reduction or extension of the time for payment is necessary to relieve undue financial hardship.
- 4.10. Where the Screening Officer is satisfied on reasonable and probable grounds that there is no reason to cancel or reduce the Administrative Penalty the Screening Officer shall affirm the Administrative Penalty and may in such circumstances nevertheless extend the time to pay.
- 4.11. The Screening Decision shall be given to the person in writing as soon as is reasonably practicable.
- 4.12. The person may appeal to a Hearings Officer against the Screening Decision pursuant to Section 5.

5. Appeal to Hearings Officer

- 5.1. Any person may request an appeal of a Screening Officer's decision by submitting a written request to the Municipality in accordance with this Section.
- 5.2. The right to appeal is limited to the following:
- a. a person who has been given a Penalty Notice which is subject to a Screening Decision; or
 - b. the CAO.
- 5.3. A person's right to appeal expires if it has not been exercised in the manner prescribed in Section 5.6 before 4:30 p.m. on the fifteenth (15th) day after the Screening Decision Date, or within the time provided in any extension granted to make such appeal.

- 5.4. Any person may request an extension of the time to appeal provided a written request for an extension has been submitted in the manner prescribed in Section 5.6 before 4:30 p.m. on the tenth (10th) day after the Screening Decision Date.
- 5.5. If a Hearing Officer is satisfied that there are reasons to extend the time to request a review of the Screening Officer's decision, the Hearing Officer may extend the time on such conditions as are necessary in their sole discretion, subject to Section 5.6 below.
- 5.6. No extension granted under this Section will extend beyond the forty-second (42nd) day after the date the Screening Officer's decision is received.
- 5.7. If a notice of appeal has not been requested on or before the 15th day after the Screening Officer's decision is received, or within the time provided in any extension:
 - a. the person shall be deemed to have waived the right to appeal;
 - b. the Screening Decision and the Administrative Penalty, as it may have been affected by the Screening Decision, shall be deemed to be affirmed; and
 - c. the Screening Decision and the Administrative Penalty, as it may have been affected by the Screening Decision, shall not be subject to review, including review by any Court.
- 5.8. A right to appeal is exercised by giving to the Municipality written notice of the appeal that includes:
 - a. the Penalty Notice Number;
 - b. the person's mailing address and, if applicable, facsimile transmission number and/or e-mail address;
 - c. in the case of a request to extend the time to appeal, the reasons, if any, for being unable to exercise the right to appeal within the time limit; and
 - d. in the case of an appeal, the particulars of all grounds upon which the appeal is made.
- 5.9. The person shall be given no fewer than seven (7) days' notice of the date, time, and place of the hearing of the appeal.
- 5.10. Where the Person fails to appear at the time and place scheduled for a hearing of the appeal:
 - a. the Person shall be deemed to have abandoned the appeal;
 - b. the Screening Decision and the Administrative Penalty as it may have been affected by the Screening Decision shall be deemed to be affirmed;
 - c. the Screening Decision and the Administrative Penalty as it may have been affected by the Screening Decision shall not be subject to review, including review by any Court; and

- d. the person shall pay to the Municipality an additional Fee for failure to appear in an amount specified in Schedule 'C'.
- 5.11. Except in the case of a person who is deemed to have abandoned their appeal, a Hearings Officer shall not make any decision respecting an appeal unless the Hearings Officer has given each of the person, the CAO and the Officer who gave the Penalty Notice an opportunity to be heard at the time and place scheduled for the hearing of the appeal.
- 5.12. Subject to Sections 5.4, 5.7 and 5.10, a Hearings Officer may:
- a. extend the time to request an appeal; and may
 - b. make any decision that the Screening Officer could have made pursuant to this By-law.
- 5.13. The decision of a Hearings Officer is final and not subject to review, including review by any Court.

6. Notice

- 6.1. Any notice or document respecting this By-law, including the Penalty Notice, may be given in writing in any of the following ways and is effective:
- a. when a copy is placed on or affixed in any manner to a Person's vehicle;
 - b. when a copy is delivered to the person to whom it is addressed;
 - c. on the third (3rd) day after a copy is sent by registered mail or by regular letter mail to the person's last known address;
 - d. upon the conclusion of the transmission of a copy by facsimile transmission to the person's last known facsimile transmission number; or
 - e. upon the sending of the notice or document or a copy thereof by e-mail transmission to the person's last known e-mail address.
- 6.2. For the purpose of Section 6.1, a person's last known address, last known facsimile transmission number and last known e-mail address are deemed to include those provided by the person to the Municipality for any purpose.
- 6.3. Any notice or document respecting this By-law to be given to the Municipality shall be in writing, shall be given in any of the following ways, and is effective:
- a. when a copy is delivered to the Clerk of the Municipality during regular business hours at the Municipal offices at 255 Metcalf St., Tweed, Ontario K0K 3J0;
 - b. on the third (3rd) day after a copy is sent by registered mail or by regular letter mail to "Administrative Penalties, Municipality of Tweed, 255 Metcalf St., Tweed, Ontario K0K 3J0"; or
 - c. upon the conclusion of the transmission of a copy by facsimile transmission to 613-478-6457.

7. Financial Administration


- 7.1. No Officer who issues a Penalty Notice may accept payment of the Administrative Penalty respecting that Penalty Notice, but any Officer may accept payment at the Municipal offices for any Penalty Notice they did not personally issue.
- 7.2. An Administrative Penalty that is affirmed or reduced or in respect of which the time for payment has been extended pursuant to this By-law is due and payable and constitutes a debt to the Municipality of each person to whom the Penalty Notice was given.
- 7.3. The Municipality may add to the Tax roll of any person who fails to pay an Administrative Penalty the amount of the Administrative Penalty, including any additional penalties imposed under Section 7.5, and collect all amounts in the same manner as municipal taxes.
- 7.4. Where a person has paid an Administrative Penalty or an administrative fee that is then cancelled or reduced pursuant to this By-law, the Municipality shall refund the amount cancelled or reduced.
- 7.5. Where an Administrative Penalty or any administrative fees respecting that Administrative Penalty are not paid within fifteen (15) days after the date that they become due and payable, each person to whom the Penalty Notice was given shall pay to the Municipality an additional Fee for late payment in an amount specified in schedule 'C'.

8. General

- 8.1. The CAO may appoint as Screening Officers and Hearings Officers such individuals and on such terms as the CAO considers appropriate.
 - 8.2. Nothing in this By-law limits the Municipality's right to enforce this By-law by any other legal means or to use any other process of enforcement available under law.
9. **THAT** this By-law shall come into force and take effect on the date of its passing by the Council of the Corporation of the Municipality of Tweed.

Read a first, second, and third and final time, passed, signed, and sealed in open Council this 22nd day of March, 2022.


MAYOR


CLERK

SCHEDULE 'A'

TO

BY-LAW NO. 2022-19

Designated By-laws

1. A By-law to provide standards for the maintenance and occupancy of property in the Municipality of Tweed, By-law No. 2001-02 (Property Standards By-law);
2. A By-law to prohibit or regulate within the Municipality of Tweed noises likely to disturb the inhabitants thereof, By-law No. 2002-32 (Noise By-law);
3. A By-law to regulate the use and care of Roads in the Municipality of Tweed, By-law No. 2021-20 (Roads By-law);
4. A By-law to adopt a Respectful Conduct Policy for the Corporation of the Municipality of Tweed, By-law No. 2021-65 (Respectful Conduct By-law);
5. A By-law to regulate the placement and use of trailers, By-law No. 2022-12 (Trailer By-law).

SCHEDULE 'B' to BY-LAW NO. 2022-19

Administrative Monetary Penalties

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law, No. 2001-02 s. 3.1.1	Fail to maintain an accessory building in good repair	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s.3.1.2	Fail to use weather-resistant material on the exterior of an accessory building	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.2.1	Fail to protect an unoccupied property against the risk of fire, accident or other danger	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.2.2	Fail to cover and maintain weather resistant materials for boarding up unoccupied buildings	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.2.3	Fail to disconnect all utilities after 90 days of vacancy	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.3.1	Fail to drain storm water from yard	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.3.3	Discharge roof drainage onto sidewalks, stairs or neighbouring property	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.4.1 a)	Fail to protect fence with paint, preservation or other weather resistant material	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.4.1 b)	Fail to maintain fence in a structurally sound condition	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.4.1 c)	Fail to maintain fence free from objectionable markings, painted slogans, stains or other defacement	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law, No. 2001-02 s. 3.4.1 d)	Fail to maintain fence in good repair and free of accident hazards	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.1	Fail to store garbage, rubbish and other debris in a receptacle	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.1	Fail to place private containerized garbage pickup behind building line	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.1	Fail to keep private containerized garbage pickup neat and tidy	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.2 b)	Refuse storage facilities not readily accessible to all occupants	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.2 c)	Fail to keep refuse storage facilities clean, sanitary and odour controlled condition	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.2 d)	Refuse storage facilities obstruct emergency route, recreation facility, parking area, driveway or walkway	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.2 e)	Refuse storage facilities stored adjacent to building creating fire hazard	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.3 a)	Fail to maintain outside refuse storage in litter free condition	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.3 a)	Fail to maintain outside refuse storage so as to not attract pests or create health or safety hazard	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.3 b)	Fail to screen outside refuse storage	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law, No. 2001-02 s. 3.5.5 a)	Exterior bulk or roll-off refuse container systems not equipped with cover	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.5 b)	Fail to provide exterior bulk or roll-off container refuse disposal systems large enough to contain all refuse	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.5 c)	Load exterior bulk or roll-off container refuse disposal system beyond top of container	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.5.7 a)	Refuse not stored enclosed in walls of building when building contains 5 or more dwelling units	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.5.7 b)	Refuse not stored enclosed in walls of building when generated through food manufacturing or processing or by a restaurant, hotel, motel, banquet hall, cafeteria or other establishment engaged in the serving of meals to the public	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.5.7 c)	Refuse not stored enclosed in walls of building when retail commercial exceeds 1,400 square metres in gross floor area	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.5.8 a)	Fail to comply with Building Code Act for refuse stored inside the enclosing walls of a building	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02 s. 3.5.8 a)	Fail to comply with Fire Code for refuse stored inside the enclosing walls of a building	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.5.8 b)	Fail to provide enclosed walls of a building for refuse storage that is large enough to contain all refuse	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.5.9	Fail to maintain refuse chute system in operative conditions	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.6	Fail to keep property free from noxious plants	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.7.1	Fail to pave traffic and parking areas or surfaced with crushed stone	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.7.1	Fail to maintain traffic and parking areas free from ponding and puddles	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.7.1	Fail to maintain traffic and parking areas in good repair	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.7.2	Fail to provide markings on paved communal parking areas	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.7.3	Fail to provide exterior lighting for walkways	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.7.4	Fail to maintain lighting standards and fixtures in safe condition and good working order	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.7.5	Fail to clear snow from communal walkways, driveways, ramps, parking areas and outside stairs and landings	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law, No. 2001-02 s. 3.7.6	Fail to keep walkways in smooth, slip-free and safe surface condition	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.8.1	Discharge sewage or organic waste other than into a sewage system	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.8.2	Discharge sewage onto ground	\$100.00	\$200.00
Property Standards by-law, No. 2001-02 s. 3.9.1	Fail to keep yards clean and free from rubbish, garbage, brush, or other debris causing health, fire or accident hazards	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.9.2	Park or store vehicle or trailer that is wrecked, discarded, dismantled, inoperative or abandoned without current license plates	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.9.3	Fail to keep yard free of weeds	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.9.4	Fail to keep lawns, hedges and bushes trimmed	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.9.5	Fail to keep yards clean and free from pests or conditions that might result in harbouring pests	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.9.5	Fail to keep vacant lots clean and free from pests or conditions that might result in harbouring pests	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.9.6	Fail to keep yards free of dilapidated or collapsed structures	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02 s. 3.9.6	Fail to keep vacant lots free of dilapidated or collapsed structures	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.9.6	Fail to keep yards free of erections or accumulation of materials, inoperative machinery, or any parts thereof	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.9.6	Fail to keep vacant lots free of erections or accumulation of materials, inoperative machinery, or any parts thereof	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.9.7	Fail to keep yards free of holes or excavations or unprotected wells	\$100.00	\$200.00
Property Standards by-law No. 2001-02 s. 3.9.7	Fail to keep vacant lots free of holes or excavations or unprotected wells	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.9.8	Fail to cover ground to prevent soil erosion	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.10.1	Fail to buffer nuisance premise	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.10.2 a)	Buffer fail to prevent wind-blown debris	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.10.2 b)	Buffer fail to prevent visual nuisance impacts	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.10.2 c)	Buffer fail to prevent lighting nuisance	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.10.2 d)	Buffer fail to screen transformers	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.10.2 e)	Buffer fail to provide safe route for persons and vehicles	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 3.11.1	Fail to provide safe pedestrian access	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.12.1	Fail to maintain retaining walls in sound condition and good repair	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.13.1 a)	Fail to maintain gantries, antennas and like structures plumb	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.13.1 b)	Fail to maintain gantries, antennas and like structures in good repair and free of fire and accident hazards	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.13.1 c)	Fail to maintain gantries, antennas and like structures in rust free condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.13.1 d)	Fail to maintain gantries, antennas and like structures from unsightly appearance	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.14.1 a)	Fail to maintain signs creating unsafe condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.14.1 b)	Fail to maintain signs in vertical plane	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.14.1 c)	Fail to maintain signs without visible deterioration	\$100.00	\$200.00
property Standards by-law No. 2001-02, s. 3.14.1 d)	Fail to maintain signs in conformance with Sign By-law	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.14.2	Fail to remove unused, discarded or unmaintained signs	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 3.14.3	Fail to maintain safe condition when sign face or other parts have been removed	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 3.14.3	Create unsightly appearance when sign face or other parts have been removed	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.1.1	Fail to maintain property in structurally sound condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.1.2	Fail to repair or replace damaged or deteriorated materials	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.2.1	Fail to keep property free of rodents, vermin and insects	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.2.1	Fail to use method of extermination in accordance with Pesticides Act, R.S.O. 1990 c.P.11, as amended	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.2.2	Fail to screen basement or cellar windows or ventilators	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.3.1	Fail to construct foundations from masonry, concrete or other acceptable materials	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.3.1	Fail to construct foundation to support loads imposed	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.3.1	Fail to construct foundation to provide dry basement, cellar or crawl space	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.3.1	Fail to keep foundations free of leaks and defective mortar joints or masonry	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.3.1	Fail to waterproof and dampproof foundation walls	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.3.2	Fail to maintain foundations in good repair	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 4.4.1	Fail to maintain basement or cellar concrete or masonry floor in good condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.4.2	Fail to provide ventilation for basement, cellar or crawl space with earthen floor	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.4.3	Fail to screen ventilation for basement or cellars	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.4.4	Fail to provide safe and adequate access for service in crawl spaces	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.5	Fail to keep interior floors, ceilings and walls free from dampness	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.6.1	Fail to comply with insulation requirements of the Building Code Act	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.6.2	Fail to provide sufficient thermal insulation and vapour barrier	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.1	Fail to maintain exterior walls and building from loose, rotted, warped, and broken materials	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.2	Fail to provide exterior surfaces adequate protection from weather and insects	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.3	Fail to maintain exterior walls that can support loads upon them	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.3	Fail to have acceptable cladding or covering on exterior walls	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.3	Fail to maintain exterior walls free of holes, cracks, or excessively worn surfaces	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 4.7.4	Fail to remove objectionable markings, stains or other defacement on exposed finished exterior surfaces	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.5	Fail to keep exterior building surfaces clean	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.6	Fail to use finish compatible with surrounding finishes on temporary barricading of openings	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.7	Fail to maintain exterior columns and beams in good state of repair	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.7	Fail to maintain exterior columns and beams in safe condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.7.7	Fail to restore, repair or replace exterior columns and beams to remedy deterioration	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.8.1	Fail to provide adequate support for probably loads on roof	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.8.1	Fail to provide suitable base for roof covering	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.8.1	Fail to maintain watertight condition of roof, fascia board, soffit, cornice, and flashing	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.8.2	Fail to maintain good repair of roof and roof related structures	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.8.4	Fail to maintain good repair of chimneys, smoke or vent stacks	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.9.1	Fail to fit exterior openings with door or window	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 4.9.2	Fail to maintain good repair of windows, exterior doors and basement and cellar hatchways	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.9.3	Fail to repair or replace rotted or damaged doors, door frames, window frames, sashes and casings, weatherstripping, broken glass and missing or defective door or window hardware	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.9.5	Fail to protect openings for ventilation or illumination not requiring door or window	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.9.6	Fail to provide exterior doors and opening windows means to be secured from within	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.10.1	Fail to maintain proper function of floor, stair, veranda, porch, deck, loading dock, balcony and appurtenance	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.11.1	Fail to maintain wall and/or ceiling free of holes, cracks, loose coverings or other defects	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.11.2	Fail to tightly seal separations between dwelling units	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.11.2	Fail to conform separations between dwelling units to fire resistance ratings required in Building Code Act	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 4.12.1	Fail to have required exits from residential buildings directly to street or outer court	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.12.2	Fail to have at least 2 first storey exits from single dwelling	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.12.3	Fail to provide second means of egress for dwelling units not on ground floor	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.12.4	Fail to provide at least 2 means of egress leading to separate and independent exits or safe places of rescue in multiple dwelling	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.12.5	Provide required exit through attached garage, built-in garage or enclosed part of another dwelling unit	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.12.6	Fail to provide exits in compliance with Ontario Building Code for a commercial and/or industrial building	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.12.7	Fail to provide lighting facilities supplying no less than 10 lux of light intensity in a commercial and/or industrial building	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.12.8	Fail to provide clean, clear, unobstructed and readily visible exit signs on a commercial and/or industrial building	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.13	Fail to maintain air conditioners in a safe mechanical and electrical condition	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 4.13	Fail to prevent air conditioners from adversely affecting areas beyond limits of property	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.14 a)	Fail to maintain elevating devices in accordance with requirements of the Elevating Devices Act, R.S.O. 1990 c.E.8	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.14 a)	Fail to maintain elevating devices in accordance with Building Code Act	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.14 b)	Fail to maintain elevating devices in good and operational repair	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.15.1	Fail to abate unsafe condition in accordance with Building Code Act	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.15.3	Fail to take measures to make a damaged building or accessory structure compatible with its environment	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.15.4	Fail to clear remains of damaged building or accessory building from land	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.15.4	Fail to grade, level and leave in tidy condition land after removal of damaged building or accessory structure	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 4.15.5	Fail to safely store or remove flammable materials	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.1	Fail to maintain floor, wall, ceiling and fixture in a clean and sanitary condition	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.1	Fail to keep building free from rubbish, debris or conditions posing a fire, accident or health hazard	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.2.1	Fail to supply dwelling, dwelling unit, commercial or industrial building with adequate supply of potable running water	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.2.2	Fail to supply hot and cold running water in every sink, wash basin, bathtub or shower required by the by-law	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.2.3	Fail to supply water closet with adequate running water	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.3.1	Fail to discharge sewage into sewage system	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.3.2	Fail to maintain plumbing, drain pipes, water pipes and plumbing fixtures in good working order	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.3.2	Fail to protect plumbing drain pipes, water pipes and plumbing fixtures from freezing	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.3.3	Fail to provide adequate potable hot and cold water supply, drainage, venting and operation of fixtures	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.3.4	Fail to provide adequate capacity of hot water at a temperature not less than 43 degrees Celsius	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.3.5	Fail to maintain plumbing fixtures and piping in conformance with Federal legislation and regulations	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.3.5	Fail to maintain plumbing fixtures and piping in conformance with Provincial legislation and regulations	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.3.5	Fail to maintain plumbing fixtures and piping in conformance with municipal By-laws	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.3.6	Fail to maintain washing machines in good working order	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.1 a)	Fail to provide dwelling unit with water closet	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.1 b)	Fail to provide dwelling unit with kitchen sink	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.1 c)	Fail to provide dwelling unit with wash basin	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.1 d)	Fail to provide dwelling unit with bathtub or shower	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.2	Fail to provide boarding or lodging house with water closet, wash basin and/or bathtub or shower for not more than 8 persons	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.2	Fail to provide boarding or lodging house with water closet, wash basin and/or bathtub or shower on the same storey or next storey up or down	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.4.3	Fail to provide plumbing fixtures in accordance with provincial legislation for commercial and/or industrial building	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.4	Fail to locate bathrooms and toilet rooms within the building	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.5	Fail to fully enclose bathrooms and toilet rooms	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.5	Fail to provide lock on door of bathrooms or toilet rooms	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.6	Fail to locate wash basin in or adjacent to the water closet	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.7	Locate facilities for preparation, cooking, storage or consumption of food in a room containing a water closet	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.7	Locate facilities for sleeping in a room containing a water closet	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.8	Fail to separate dwelling units sanitary conveniences and toilet facilities from non-residential portion	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.9 a)	Fail to maintain rooms containing sanitary conveniences and toilet facilities in a clean and sanitary condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.4.9 b)	Fail to provide smooth surfaces reasonably impervious to water in rooms containing sanitary conveniences and toilet facilities]	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.5.1	Fail to equip kitchen with sink serving hot and cold running water	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.5.1	Fail to equip kitchen with storage facilities and counter top work area having minimum dimensions of 1.2 metres in length by 0.56 metres in width	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.5.1	Fail to equip kitchen with space for a stove and refrigerator	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.5.2	Fail to use a back splash or counter top with an impervious surface	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.5.3	Fail to provide an adequate and approved cooking device	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.5.3	Fail to install cooking device in compliance with Building Code Act	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.6	Fail to maintain garbage, refuse storage rooms and chutes in conformity with the Building Code Act	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.6	Fail to maintain garbage, refuse storage rooms and chutes in a clean and sanitary condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.1	Fail to maintain clear space requirements of the Building Code Act for heating appliances or devices	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.1	Place heating appliances or devices as impediment of free movement of persons within the room	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.7.2	Fail to provide natural or mechanical means of supplying air in space containing heating unit	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.3	Fail to provide convenient and properly constructed location for solid or liquid fuel receptacles	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.3	Fail to maintain a convenient and properly constructed location for solid or liquid fuel receptacles	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.4	Fail to vent fuel burning equipment in conformity to building and safety standards	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.5	Fail to maintain chimney, smoke pipe and flue to prevent gas from leaking into dwelling	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.6	Fail to keep flues clear of obstruction	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.6	Fail to seal all open joints	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.6	Fail to repair broken and/or loose masonry	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.7	Fail to connect fireplaces to approved chimneys	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.7	Fail to install fireplaces to prevent fire hazard to nearby or adjacent combustible materials	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.7.8	Fail to separate central heating system in a room with appropriate fire resistance ratings required by Building Code Act for multiple dwellings	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.8	Fail to provide central heating room with sufficient combustion air directly from outside	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.9	Fail to provide central heating system a separate room with appropriate fire resistance rating required by Building Code for commercial or industrial buildings	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.10 a)	Fail to maintain heating, ventilating, and mechanical systems in operational condition in accordance with manufacturer's specifications	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.10 b)	Fail to maintain heating, ventilating and mechanical systems free of hazards	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.11 a)	Fail to maintain ventilation systems in good repair, working order and safe condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.7.11 b)	Fail to maintain ventilation systems in conformance with requirements of Building Code Act	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.8.1	Fail to install electrical in conformance with Electricity Act 1998 S.O. 1998 c.15	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.2	Fail to provide habitable room with at least one electrical duplex convenience outlet	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.2	Fail to provide additional duplex convenience outlets in accordance with requirements of the Building Code Act	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.3	Fail to equip kitchen with at least 2 electrical duplex convenience outlets on separate circuits	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.3	Fail to equip kitchen with an electrical duplex convenience outlet over counter top work surface	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.3	Fail to equip kitchen with an electrical duplex convenience outlet at the refrigerator space	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.3	Fail to provide electrical duplex convenience outlet in dining area forming part of kitchen	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.4	Exceed Electrical Safety Code limits for fuses or overload devices	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.5	Fail to install electrical light fixture in bathroom	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.5	Fail to install electrical light fixture in toilet room	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.8.5	Fail to install electrical light fixture in laundry room	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.5	Fail to install electrical light fixture in furnace room	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.5	Fail to install electrical light fixture in kitchen	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.5	Fail to install electrical light fixture in hallway	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.5	Fail to install electrical light fixture in stairwell	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.5	Fail to install electrical light fixture in basement	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.5	Fail to install electrical light fixture in cellar	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.7	Fail to maintain electrical wiring and/or electrical fixtures in good working order	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.7	Fail to install electrical wiring and/or electrical fixtures in conformity with Electrical Safety Code	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.8	Fail to install smoke alarm on each sleeping floor	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.8.8	Fail to maintain smoke alarms in operable conditions	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.9.1	Fail to provide window facing outside in habitable room	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.9.2	Fail to illuminate hall, stairway, entrance and exit in buildings at a level not less than 11 lux	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.10.1	Fail to provide opening for natural ventilation in habitable room	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.10.3	Fail to provide bathroom or water closet with openings for natural ventilation or mechanical ventilation	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.10.4	Fail to maintain mechanical ventilation or air conditioning in good working order	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.10.5	Fail to adequately vent basement, cellar or unheated crawl space with screened opening	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.10.6	Fail to adequately vent multiple dwelling common use laundry room, garbage room, corridor, boiler room, storage garage and/or all parts commonly used	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.10.6	Fail to maintain multiple dwelling mechanical ventilation in good working condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.10.7	Fail to ventilate space between insulation and roofing	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.11.1	Fail to provide heat with capability of a minimum of 20 degrees Celsius	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 5.11.4	Use portable heating equipment as primary source of heat in a dwelling unit	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 5.11.5	Fail to use heating equipment approved for use by recognized standards testing authority in rooms for sleeping	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.1 a)	Exceed maximum occupants of the dwelling	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.1 b)	Fail to maintain plumbing, cooking, refrigerating appliances and fixtures and storage facilities in clean, safe and sanitary condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.1 c)	Fail to keep all exits clean and unobstructed	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.1 d)	Fail to maintain dwelling in a safe, clean and sanitary condition	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.2	Fail to keep dwelling free of rodents, vermin and insects	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.4	Permit use of non-habitable space as habitable room	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.7	Use a room for sleeping purposes with less than 2 metres width	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.7	Use a room for sleeping purposes with less than 7 square metres floor area	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.7	Use a room for sleeping purposes with less than one half of ceiling at a height less than 2.13 metres	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.8	Use a kitchen, bathroom or hallway as bedroom	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Property Standards by-law No. 2001-02, s. 6.10	Use room for sleeping more than one person with less than 3.72 square metres per person	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.11	Store food in room containing water closet	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.11	Prepare food in room containing water closet	\$100.00	\$200.00
Property Standards by-law No. 2001-02, s. 6.12	Occupy building not in compliance with By-Law 2001-02	\$100.00	\$200.00
Noise By-law No. 2002-32 S 1.	Emit a noise likely to disturb the inhabitants thereof.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1.A	Deposit or spill permit oils, chemicals, including substances of car maintenance, car rust prevention, and rust protecting substances on a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1.B	Deposit snow or ice on a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1.C	Deposit or throw any filth, earth, ashes, manure, leaves or garbage or any vegetable matter, stone, lime, sand, tin, wood, or dead animal on a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. D	Encumber or damage a highway by animals, vehicles, or other means.	\$750.00	\$1,000.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Use and Care of Roads By-law No. 2021-20 S. 3.1. E	Permit any paper, hand bill, advertisement, container made of plastic, cardboard, or paper to blown from private property onto a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. F	Obstruct a drain, gutter, or water course along or upon a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. G	Place a plank or other material in or over any gutter or ditch for the purposes of making a crossing exceeding 24 hours	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. H	Walk, ride, drive, or load an animal, or move, drive run or propel a vehicle upon, over or across a newly constructed sidewalk or pavement before opened for use by the public.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. I	Set or carry fire on a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. J	Throw, pile, store or cause any material to be thrown or piled upon a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. J	Allow or cause sawing, splitting and depositing of any cordwood, firewood, or topsoil upon a highway	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Use and Care of Roads By-law No. 2021-20 S. 3.1. K	Place or expose or cause any merchandise or article of any kind upon a highway or outside of a building so that the same shall project over any part of the highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. L	Sell any real or personal property upon a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. M	Move or cause to be moved a vehicle equipped with cleats, flanges, or tracks on its wheels, or rollers, or any of them, on or along the traveled portion of the highway.	\$750.00	\$1,500.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. N	Urinate or defecate on any highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. O	Remove a barricade or notice or enter upon a highway temporarily closed.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. P	Remove or move a barricade, sign or light placed around an excavation in a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.1. Q	Erect or maintain any gate or door so that the same shall open or swing outward over any part of a sidewalk or highway.	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Use and Care of Roads By-law No. 2021-20 S. 3.1. R	Move or cause any building or structure to be moved into, along, or across a highway without being approved under a municipal By-law.	\$750.00	\$1,500.00
Use and Care of Roads By-law No. 2021-20 S. 3.2.	Allow any part of a tree, shrub, sapling, hedge, or any other plant to extend over or upon a highway, so as to interfere with, impede or endanger persons using the highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.3	Fail to prevent water used for washing or cleaning a motor vehicle to escape upon or run across or upon a highway	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 3.4	Cause the breaking, digging up, destroying, or damaging of the sod or grass of a boulevard or a fence, or railing erected and maintained for the protection of the boulevard.	\$750.00	\$1,500.00
Use and Care of Roads By-law No. 2021-20 S. 3.5	Erect a fence, construct a wall, or plant a hedge, in, over, or upon a highway.	\$750.00	\$1,500.00
Use and Care of Roads By-law No. 2021-20 S. 5	Pull down, destroy, or in any way interfere with, any municipal infrastructure.	\$750.00	\$1,500.00
Use and Care of Roads By-law No. 2021-20 S. 6	Permit any flood light to directly, or indirectly, illuminate a highway.	\$100.00	\$200.00

Designated By-law	Offence	Administrative Monetary Penalty (first offence)	Administrative Monetary Penalty (subsequent offences)
Use and Care of Roads By-law No. 2021-20 S. 7	Erect or place a private driveway lighting, address/name posts, or reflectors on a highway.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 13.	Permit earth, sand, stone, or other substances hauled by vehicle to fall, spill or be deposited on a highway due to loading or driving of said vehicle.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 14.	Fail to remove from the wheels of a vehicle as is reasonably practicable, all mud, clay, lime and similar material, or any fertilizer or manure.	\$100.00	\$200.00
Use and Care of Roads By-law No. 2021-20 S. 15.	Permit earth, sand, stone, or other substance hauled by vehicle to damage a highway due to loading or driving of said vehicle.	\$100.00	\$200.00
Respectful Conduct Policy by-law No. 2021-65, s.2	Fail to comply with terms of restriction	\$200.00	\$400.00
Trailer by-law No. 2022-12, s.3.1	Locate or use trailer within Municipality of Tweed	\$2,500.00	\$5,000.00
Trailer by-law No. 2022-12, s.3.2	Use trailer for human habitation	\$2,500.00	\$5,000.00

SCHEDULE 'C' TO BY-LAW NO. 2022-19

Administrative Fees

Contravention	Administrative Fee (first offence)	Administrative Fee (subsequent offences)
s. 7.5 – failure to pay within the time prescribed	\$25.00	\$50.00
5.10(d) – failure to appear at an Appeal Hearing	\$200.00	\$400.00