

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Tuesday, **December 10, 2013** at 5:00 p.m. in the Council Chambers.

Mayor	Jo-Anne Albert
Deputy Mayor	Brian Treanor
Councillors	Justin Bray, Don DeGenova, James Flieler

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

REVIEW OF AGENDA

MOVED BY B. TREANOR, SECONDED BY D. DEGENOVA

BE IT RESOLVED THAT the Agenda for the December 10, 2013 Regular Meeting be approved as presented. Carried.

CLOSED SESSION

MOVED BY J. BRAY, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council go into Closed Session at 5:05 p.m. to address the following matter:

1. Municipal Act Section 239(2)(b)(d)(f) – Personal matters about identifiable individuals and employee negotiations re: department staffing; and solicitor comments re: liability matter. Carried.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council go out of Closed Session at 5:40 p.m. Carried.

NOTIFICATION OF CLOSED SESSION

Mayor Albert advised that Council held a Closed Session at the start of the regular meeting, in accordance with Section 239 of the Municipal Act, to consider matters pertaining to the following: Section 239(2)(b)(d)(f) Personal matters about identifiable individuals and employee negotiations re: department staffing; and solicitor comments re: liability matter.

MOVED BY J. BRAY, SECONDED BY J. FLIELER

BE IT RESOLVED THAT staff follow all direction given in the Closed Session. Carried.

MOVED BY D. DEGENOVA, SECONDED BY J. BRAY

BE IT RESOLVED THAT Council arrange a meeting for early January with Thomasburg community to determine the future operations of the Thomasburg Spring, based on comments from the Municipality's solicitor. Carried.

ADOPTION OF MINUTES

MOVED BY J. BRAY, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Minutes of the November 26, 2013 Regular Meeting and the November 25, 2013 Special Meeting be adopted as distributed. Carried.

ERRORS AND OMISSIONS

None.

BUSINESS ARISING FROM MINUTES

None.

DISCLOSURES

Deputy Mayor Treanor declared a conflict in regards to the Planning Committee report for the proposed zoning amendment for Alexander Street and By-Law No. 2013-41 for the zoning amendment.

STATEMENT OF REVENUE & EXPENDITURES

MOVED BY D. DEGENOVA, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Statement of Revenue and Expenditures for the period ending December 31, 2013 be accepted as presented. Carried.

DELEGATIONS

1. Ian Scott, LAS – Streetlight conversion.

Ian Scott of LAS and Michelle Hjort of RealTerm Energy attended the meeting to present a proposal for the conversion of streetlights in the Village and hamlets to LED. The delegates advised that they have reviewed the Municipality's electricity and maintenance costs for streetlights for the past five years and have determined that there is a potential electricity savings of 67% with an LED conversion. They noted that a full audit will be completed if Council decides to proceed with a letter of intent for the project. The presenters provided a proposed total project cost of \$167,487.00 including design and installation, OPA rebate and recycling of old lights. Ms. Hjort noted that there is a 10 year warranty on all parts, and that RealTerm will work with the Municipality in using local companies for install and repairs if desired. Mr. Scott outlined the process for moving forward with the project, including a letter of intent and a Council resolution to accept the LAS procurement process for this project.

MAYOR'S REPORT

Mayor Albert and Council members reported on meetings and events attended and noted the grand opening of the new Tweed Elementary School and seasonal activities including the successful Festival of Trees, and the Santa Claus Parade which was again organized by the Lions Club.

Mayor Albert provided a summary of the recommendations approved by Council from the recent Organizational Review including the following: Strengthening of management processes; pursuing opportunities to make better use of technology; revising the organization structure; and, aligning and streamlining the committee structure. Mayor Albert noted that implementation of the recommendations will begin immediately and will progress over the next few years, with costs for each recommendation to be identified and addressed through the annual budget process.

PUBLIC WORKS SUPERVISOR'S REPORT

Public Works Supervisor Allan Broek reported on department activities.

MOVED BY D. DEGENOVA, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council accept the quotation from Hitchon's Pumps in the amount of \$3,164.00 plus HST for the following:

Decommission test well at McCamon Park

Camera test well at Arena to determine depth and well specifics, and decommission. Carried.

MOVED BY J. BRAY, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council approve the submission of an application to the Small, Rural and Northern Municipal Infrastructure Fund Capital Program for the project outlined in the Expression of Interest – infrastructure upgrades of Louisa Street from River Street East to Moira River Bridge; including a watermain crossing of the river for a second feed for drinking water services to the northeast area of the river. Carried.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the report of the Public Works Supervisor be accepted. Carried.

CAO/CLERK'S REPORT

CAO/Clerk Patricia Bergeron reported on department activities.

MOVED BY J. BRAY, SECONDED BY D. DEGENOVA

BE IT RESOLVED THAT Council accept the Accessibility Policies for Customer Service and Integrated Accessibility Standard as presented; and Council accept the 2013 Accessibility Plan as presented. Carried.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council approve the draft Asset Management Plan with final edits to be completed by December 31, 2013. Carried.

MOVED BY D. DEGENOVA, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the report of the CAO/Clerk be accepted. Carried.

COMMITTEE REPORTS

1. Recreation Committee.
2. Planning Committee – report on December 2, 2103 meeting.
3. Library Board.
4. Quinte Conservation.
5. Quinte Waste Solutions.
6. CPAC.
7. BISC – report on BISC Agreement revised wording.
8. Infrastructure Committee.
9. Persons and Property Committee.
10. Personnel and Finance Committee.

Deputy Mayor Treanor vacated the Council Chambers during discussion and voting on the Planning Committee report pertaining to a proposed zoning amendment for Alexander Street.

Council discussed the recommendation from the Planning Committee for a proposed project under the RED funding program. Council suggested that the sub-committee which was proposed be renamed to a task force for this specific project. Deputy Mayor Treanor advised that he is prepared to sit as a member. Clarification will be sought as to the confidentiality of the proposed project and related materials brought forth for discussion.

MOVED BY D. DEGENOVA, SECONDED BY J. BRAY

BE IT RESOLVED THAT Council approve Severance B79/13, owner Doug Countryman, Pt Lt 8 Con 9 Hungerford with the following conditions:

- i. All realty taxes are paid in full.
- ii. Severed lot is rezoned to Rural Residential to conform to the same zoning as the benefitting lands.
- iii. Road widening is required along the severed lot to conform to 33 ft from the centerline of travelled road. Carried.

MOVED BY J. FLIELER, SECONDED BY D. DEGENOVA

BE IT RESOLVED THAT Council approve the revised wording of the BISC agreement and direct staff to bring forth an amending by-law for the adoption of the agreement at the next regular meeting. Carried.

MOVED BY J. BRAY, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

BY-LAWS

1. By-Law No. 2013-40 By-Law to rezone two severed lots approved in Severances

B90/12 and B91/12 from Rural to Rural Residential
(Zielony – LaBarge Road).

MOVED BY D. DEGENOVA, SECONDED BY J. BRAY

BE IT RESOLVED THAT the following By-Law be read a first, second, and third and final time, passed, signed and sealed in open Council this 10th day of December, 2013:

By-Law No. 2013-40. Carried.

2. By-Law No. 2013-41 By-Law to rezone existing lot on Alexander Street to Special Multiple Residential holding to allow one six-plex multiple residential unit; holding provision subject to site plan.

Deputy Mayor Treanor vacated the Council Chambers during discussion and voting on By-Law No. 2013-41.

MOVED BY J. BRAY, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following By-Law be read a first, second, and third and final time, passed, signed and sealed in open Council this 10th day of December, 2013:

By-Law No. 2013-41. Carried.

MOTIONS AND NOTICE OF MOTIONS

None.

UNFINISHED BUSINESS

1. Communications towers – Bell (James Street) and Rogers (Crookston Road).

The public consultation process for the proposed tower locations will end in mid December.

NEW BUSINESS

1. LAS streetlight conversion program.

MOVED BY D. DEGENOVA, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council authorize the signing of a Letter of Intent with RealTerm Energy for the LAS streetlight conversion program.

And further the Municipality accept the LAS procurement process as their own for this project. Carried.

2. Waste Disposal Site – new fee schedule.

MOVED BY J. FLIELER, SECONDED BY J. BRAY

BE IT RESOLVED THAT Council approve the waste disposal fee schedule as presented including the fee of \$130.00 per ton for bulk item disposal, with a \$20.00 minimum charge; and further that the new fees become effective immediately. Carried.

3. Year End financial resolutions.

MOVED BY J. BRAY, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council authorize the following year end transfers to and from reserves and reserve funds at December 31, 2013:

- i. That the unused portion of the 2013 Federal Gas Tax revenues be transferred to the Gas Tax Reserve Fund.
- ii. That the 2013 surplus be transferred to reserves.
- iii. That the 2013 budget allocations for capital projects not completed in 2013 be transferred to reserves for completion of these projects in 2014.

iv. That the unexpected expenses for Public Works equipment repairs in 2013 be allocated from reserves. Carried.

4. 2014 Insurance renewal.

The Clerk advised that the 2014 insurance renewal was in progress and Jardine Lloyd Thompson have advised that there will be an approximate 3% increase in the 2014 insurance premium.

MOVED BY B. TREANOR, SECONDED BY J. BRAY

BE IT RESOLVED THAT Council accept the 2014 insurance renewal from Jardine Lloyd Thompson. Carried.

5. 2013 Municipal Performance Measurement Program requirements.

This information was received.

CORRESPONDENCE - ACTION

1. Sinocan Energy – request for support resolution for biomass project.

Council determined that more information was needed on the proposed project, including details on emissions, burning frequency, potential odour and means of public notification.

CORRESPONDENCE – OTHER MUNICIPALITIES

None.

CORRESPONDENCE - INFORMATION

1. Union Gas – 2014 rates application.
2. AMO – Blue Box Program update.
3. AMO – November 2013 Board Meeting highlights.

MOVED BY J. BRAY, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Correspondence – Information Item Numbers 1 to 3 be received and filed. Carried.

COMMITTEE MINUTES

1. Quinte Waste Solutions – minutes of October 21, 2013 meeting.
2. BISC – minutes of September 19, 2013 meeting.
3. Planning Advisory Committee – minutes of November 4, 2013 meeting.

MOVED BY J. BRAY, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

RESPONSE TO DELEGATIONS

None.

QUESTION PERIOD

Council responded to questions from members of the press and the public in attendance.

CONFIRMATORY BY-LAW

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Confirmatory By-Law No. 2013-42 be read a first, second, and third

and final time, passed, signed and sealed in open Council this 10th day of December, 2013.
Carried.

ADJOURNMENT

MOVED BY J. BRAY, SECONDED BY J. FLIELER
BE IT RESOLVED THAT Council adjourn at 7:50 p.m. Carried.

MAYOR

CLERK