



Municipality of Tweed  
 255 Metcalf St., Postal Bag 729  
 Tweed, ON K0K 3J0

## REQUIREMENTS FOR OBTAINING A MARRIAGE LICENCE

**Marriage Licences Are Issued From 8:30 a.m. to 4:00 p.m. Monday to Friday (Excluding Holidays).**

There are two marriage licence issuers in our office and generally, at least one is always available, however, there are times when an issuer is not available. Please call ahead to make sure that there will be a licence issuer available in the office, especially if you are travelling from out of the local area.

Applicants are asked to carefully read the following regulations before completing the Application for a Marriage Licence. Additional information may be obtained from the Municipal Office (613-478-2535).

<b>FEE</b>	The licence fee is <b>\$100.00</b> , taxes included. (Cash, Cheque or Debit)
<b>AGE</b>	Applicants must be 18 years of age or over to obtain a licence. Applicants who are 16 or 17 years of age must have both parents' consent (or parent with custody of minor). <u>No persons under the age of 16 years may marry.</u>
<b>IDENTIFICATION REQUIRED</b>	<p><u>Two pieces of ORIGINAL</u> identification are required for <u>each</u> applicant.</p> <p>First piece <u>MUST</u> be a <b>Birth Certificate</b> or any <b>Change of Name Certificate</b> or <b>current Passport</b> or <b>Record of Immigrant Landing</b> or <b>Canadian Citizenship Card</b>.</p> <p>Second piece of identification <u>MUST</u> be government issued photo identification, either a <b>valid Driver's Licence</b>, <b>Ontario Photo Card</b>, <b>photo Health Card</b>, or <b>current Passport</b>. If the current Passport is used as the first piece a second piece of photo identification is still required.</p> <p>One party to the marriage may submit the signed <u>and</u> completed Application at the Municipal Office, provided that <b>two pieces of original identification, as specified above, are shown for each applicant.</b></p>
<b>DIVORCE OR ANNULMENT IN CANADA</b>	<p>If an applicant has been granted a Divorce or Anulment in Canada, the applicant is to provide the <u>original</u> or <u>court certified copy</u> of their <u>final divorce papers</u> (<u>Certificate of Divorce or Decree Absolute</u>).</p> <p>A Decree Nisi or Divorce Judgement is <b>NOT</b> sufficient. In some cases the Divorce Judgement can be accepted if it stipulates that the divorce takes effect immediately.</p>
<b>DIVORCE OR ANNULMENT OUTSIDE OF CANADA</b>	If an applicant has been granted a Divorce or Annulment outside of Canada, the applicant is required to follow a different process in order to ensure that their divorce is recognized in the Province of Ontario. Further information on this process can be found on the provincial website at <a href="http://www.serviceontario.ca">www.serviceontario.ca</a> .
<b>PERIOD DURING WHICH LICENCE IS VALID</b>	The Marriage Licence is valid anywhere in <u>ONTARIO</u> for a period of <b>90 days</b> from the date of issuance.
<b>FALSE STATEMENTS</b>	A person who knowingly makes a false statement in any document required under the Marriage Act is guilty of an offence, and liable to a fine of not more than \$1,000.00 or to imprisonment for a term of not more than one year, <u>or both</u> .