

MUNICIPALITY OF TWEED

Request for Quote – Administration Building Renovation Drawings

RFQ FOR: Administration Building Front Office Renovation – Drawings

RFQ DUE: 2:00 p.m., Friday, March 12th

SUBMIT TO: Municipality of Tweed
Postal Bag 729
255 Metcalf Street
Tweed, ON K0K 3J0
Attention: Gloria Raybone, CAO-Treasurer
613-478-2535 email to: cao-treasurer@tweed.ca

TIMEFRAME: Project to be awarded through a tendering process in the spring.
Project drawings must be completed by May 31, 2021.

SITE VISIT: Site Visits are available Friday, February 26 between 2:00 and 3:00 PM

Successful RFQ will be based on the Municipality's acceptance of project details and project costs.

The lowest priced quote will not necessarily be accepted.

SCOPE OF WORK

- Suggest a possible layout(s) for the floor plan of proposed renovations.
- Complete drawings which can be used to form the proposed project and tender.
- Consult with staff throughout completion of the drawings for details and requirements.

CONTRACTOR REQUIREMENTS

Bidders are required to submit detailed information as outlined on the attached RFQ form.

Bidders are required to provide an estimated completion date for the drawings.

Penalty Clause – The penalty clause of the contract is twenty percent (20%) of the total value of the contract.

MUNICIPALITY OF TWEED

PROJECT NO. 2021 - 02

PROJECT: Administration Building Renovation Drawings
Refer to Scope of Work.

TENDER DETAILS:

Scope of Work

Estimated Completion Date:

Other Information:

Penalty Clause – The penalty clause of the contract is twenty percent (20%) of the total value of the contract and shall apply if the project is not completed by May 31, 2021

RFQ PRICES:

Drawings	\$ _____
Plus HST	\$ _____
Total	\$ _____

CONTRACTOR

Name _____ Address _____

Phone _____

Signature _____

RFQ's due by 2:00 p.m. on Friday, March 12, 2021